THE Studio ACADEMY OF BEAUTY

DISCLOSURES

1. Pre-Enrollment Disclosures
    i. Catalog
    ii. Outcomes, Physical Requirements and Licensure Requirements
    iii. Campus Security
2. Verification Policy
3. Campus Security Report
4. Crime Reporting
5. Campus Sexual Misconduct Policies
6. General Crime and Security Procedures
7. Missing Person Notification Policy
8. Fire Safety
9. Substance Abuse Policy
10. Arizona Voter Registration Form

THE Studio
ACADEMY OF BEAUTY

Catalog

A Beautiful Career Is Now Within Reach

Beautiful Student Salon and Classroom Facilities, **Pivot Point™** Training

Cosmetology, Hairstyling, Esthetics Programs and Instructor Training Program

Nationally Accredited by The National Accrediting Commission of Career Arts & Sciences, Inc.

The Studio Academy of Beauty
610 N. Alma School Road, #38
Chandler, AZ 85224
Phone: (480) 857-1138 **Email**: info@tsaob.com

Table of Contents

A BIT ABOUT THE STUDIO ____ *4*
OUR MISSION ____ 4
OWNERSHIP ____ 4
OUR CREDENTIALS ____ 4
ADMINISTRATION ____ 4
COSMETOLOGY/HAIRSTYLING INSTRUCTOR ____ 4
ESTHETICS INSTRUCTORS ____ 4
IT IS ALL ABOUT YOU ____ 5
A FRESH CHOICE ____ 5
A COMPLETE AND WELL-ROUNDED EDUCATION ____ 5
THE STUDIO ENVIRONMENT ____ 5
THE STUDIO CONNECTION - OUR PARTNERS ____ 5
OUR PROGRAMS ____ *5*
GETTING STARTED – ENROLLMENT AND TUITION ____ *6*
GENERAL STUDENT ELIGIBILITY REQUIREMENTS ____ 6
APPLICANTS: ____ 6
TRANSFER HOURS ____ 6
APPLICANTS WITH NON-IMMIGRANT VISAS AND INTERNATIONAL STUDENTS ____ 6
AMERICANS WITH DISABILITIES ACT (ADA) ____ *7*
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) POLICY ____ *7*
GENERAL RELEASE OF INFORMATION ____ 8
TUITION ____ *8*
FINANCIAL AID ____ *9*
PROGRAM DETAILS AND SCHOOL POLICIES ____ *9*
COSMETOLOGY ____ 9
HAIRSTYLING ____ 10
ESTHETICS ____ 11
INSTRUCTOR TRAINING PROGRAM ____ 12
PROFESSIONAL CONDUCT / ATTENDANCE POLICY ____ *13*
GRADING POLICY / GRADUATION REQUIREMENTS ____ *14*

STUDENT SERVICES & PRODUCT USE POLICY ____ *15*
CONSUMER DISCLOSURES ____ *15*
CONSUMER INFORMATION COLLEGE NAVIGATOR ____ **17**
INSTITUTIONAL OUTCOMES ____ **17**
SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY ____ *18*
STUDENT CONDUCT POLICY ____ *19*
PRIVACY AND RECORDS ACCESS POLICY ____ *21*
STUDENT FINANCIAL ASSISTANCE ____ *21*
STUDENT FINANCIAL AID PROGRAMS ____ *21*
VERIFICATION ____ *22*
FINANCIAL AID DISBURSEMENTS ____ *22*
CREDIT BALANCE ____ *22*
EXIT COUNSELING ____ *23*
WITHDRAWAL OR LEAVE OF ABSENCE ____ *23*
OVERPAYMENT ____ *23*
PAYMENT METHODS ____ *23*
VETERAN'S EDUCATIONAL BENEFITS ____ *24*
SCHOOL REFUND POLICY ____ *24*
RETURN OF TITLE IV FUNDS POLICY ____ *25*
PRIVACY STATEMENT ____ *25*
SUBSTANCE ABUSE POLICY ____ *28*
STANDARDS OF CONDUCT ____ *28*
GRIEVANCE PROCEDURE ____ *29*
SCHOOL CALENDAR ____ *30*
CONSTITUTION DAY ____ *31*
AFFIRMATIVE ACTION STATEMENT ____ *31*

A BIT ABOUT THE STUDIO

OUR MISSION

We seek to provide a top-notch education, license preparation and job placement that will lead our students to a rewarding position in the beauty industry upon graduation.

OWNERSHIP

The Studio Academy of Beauty hereinafter known as "The Studio," is owned by Alturas Cosmetology of Arizona, LLC.

OUR CREDENTIALS

The Studio Academy of Beauty ("The Studio") is licensed to provide Cosmetology, Hairstyling, Esthetics Instructor training in Arizona by the AZ Barbering and Cosmetology Board located at 1740 W Adams Suite #4400 Phoenix AZ 85007. Ph: (480) 784-4539. The Studio is accredited as an Additional Location by the National Commission of Career Arts and Sciences (NACCAS) located at 3015 Colvin Street, Alexandria, VA 22314. Ph: (703) 600-7600.

ADMINISTRATION

Ownership: Alturas Cosmetology of Arizona, LLC
President: Nathan Shaw
Financial Aid Advisor: Barbara Bowerman
School Director: RaChelle Minter
Admissions Advisor: Karla Lopez
Admissions Advisor: Nicole Nevelo
Student Services: Tamarria Denga
Career Services: Abril Guerrero

COSMETOLOGY/HAIRSTYLING INSTRUCTOR

Pamela Williams - Cosmetology Instructor License # 92100056
Chelsea Hastings - Cosmetology Instructor License # 91300022
Amy Phifer - Cosmetology Instructor License # 91500035
Jodi Green - Cosmetology Instructor License # 90227591
Tanya Escudero - Cosmetology Instructor License # 91700034
Lisa Day - Cosmetology Instructor License # 91300043

ESTHETICS INSTRUCTORS

Heather Key - Esthetics Instructor License # 71200007
Chasitity Gomez - Cosmetology Instructor License # 71200007
Vanessa Granillo - Cosmetology Instructor License # 92100031
Sonja Boyer - Esthetics Instructor License # 70700007
Patricia Christy - Cosmetology Instructor License # 92400039

IT IS ALL ABOUT YOU

Cosmetology, Hairstyling, Esthetics and Instructor education offer lucrative, empowering, creative and flexible career opportunities. At The Studio, we know you want to seize that opportunity quickly, so our programs prepare you in 15 months or less.

A FRESH CHOICE

At The Studio, we use over a dozen books: 11-12 topic specific booklets plus a study guide and an exam prep guide. These books work hand-in-hand to present information in ways that help you understand and remember. Using tools like Mind Frames, Puzzles, Smart Notes, Thinking Maps and Journaling, we come at learning from many angles.

A COMPLETE AND WELL-ROUNDED EDUCATION

Your success is our focus, and we know that great skills are just the beginning. Developing your business skills will help you go further, faster. At The Studio, we work with you on career planning, communications, marketing, business planning, and financial management so you can make the most of your career.

THE STUDIO ENVIRONMENT

The Studio is a climate controlled and well-lit facility that features modern equipment, current products and a contemporary clinic floor environment.

Our school houses one reception area, four classrooms, indoor and outdoor break areas, five bathrooms, three dispensaries, The cosmetology clinic floor features individual styling stations, manicure desks, pedicure chairs and hair dryers to support 40 students. The esthetics clinic floor features semi-private facial room's makeup stations and equipment to accommodate 12 students. Our warm and inviting environments allow students and clients alike to feel comfortable.

THE STUDIO CONNECTION - OUR PARTNERS

The Studio believes that working salon professionals have a wealth of valuable knowledge to share. So, each month we arrange Guest Speakers with a unique perspective on the industry to share some practical insight and inspiration with our students. Guest Speakers will be drawn from top employers and product companies such as Redken, CHI, Design Essentials, Dermalogica and Ulta to name just a few.

OUR PROGRAMS

The Studio offers the renowned Pivot Point™ Cosmetology and Hairstyling curriculum. Created by award-winning designer, Leo Passage, his "Scientific Approach" is a marriage of art and science with its roots in an architectural theory called Bauhaus. It teaches you to become a designer, not just a hairdresser. The Esthetics program was designed in conjunction with Dr. Clif St. Germain and Pivot Point to teach skin care from the inside out. Understanding the balance of life and overall health and well-being will allow students to choose a career path of medical esthetician or spa esthetician. Our Instructor Program prepares licensed professionals to become inspiring Instructors through hands-on teaching techniques, classroom management, and leadership development.

GETTING STARTED – ENROLLMENT AND TUITION

GENERAL STUDENT ELIGIBILITY REQUIREMENTS

The Studio conducts admission of students without regard to sex, race, age, color, gender, sexual orientation, disability, religion, financial status, national or ethnic origin, or age in admissions or any other activity. Applicants will not be denied based on any of the forgoing items however applicants must meet all requirements specified for admission. The Studio does not recruit or enroll prospective students currently enrolled, attending, or admitted to another school in a similar program of study.

APPLICANTS:

● Must have a valid social security number

● Must be a U.S. citizen or eligible non-citizen (A valid passport, or birth certificate or certificate of citizenship or certificate of naturalization or alien registration number are required) or have a current and valid work permit that does not expire while the student is in school.

● Must have a high school diploma or GED (diplomas from schools outside the U.S. will be evaluated by an outside agency that is qualified to translate documents into English and confirm the academic equivalence to a high school diploma)

● Applicants for the Instructor Trainning Program must also have a Cosmetology, Hairstyling, Esthetics or Nail license and at least a year's experience in their licensed field.

A high school diploma is not valid if it:

- Does not meet the applicable requirements established by the appropriate state agency, Tribal Agency, or Bureau of Indian Education in the state where the high school is located.
- Has been determined to be invalid by the Department of Education, the appropriate state agency in the state where the high school was located, or through a court proceeding.
- Was obtained from an entity that requires little or no secondary instruction or coursework to obtain a high school diploma, including through a test that does not meet the requirements for a recognized equivalent of a high school diploma.

If the School is unable to determine validity of the high school diploma, the prospective student will not be accepted to the school.

Classes begin on a rolling schedule throughout the year. Our admissions staff is here to help schedule a tour or to answer any questions you may have. Withdrawn students may re-enter once and must meet all requirements at the time of their re-entry.

TRANSFER HOURS

The Studio accepts hours earned from other licensed schools. Upon completion of a theory / practical review and receipt of an authorized transcript, we will determine the number of transfer hours to be accepted and issue a credit against the student's tuition charge. Transfer kits will be evaluated for suitability.

APPLICANTS WITH NON-IMMIGRANT VISAS AND INTERNATIONAL STUDENTS

Applicants with non-immigrant visas should be aware of the following:

- Federal financial aid is not available to an applicant with a non-immigrant visa.
- An individual must be authorized to work in the United States to take the state licensure exam.

If an applicant needs assistance in understanding how their visa status impacts their ability to receive federal financial aid or take the state licensure exam after completing their program, they should contact an admissions advisor.

The Studio is not eligible to enroll international students studying under an I-20 student visa.

The Studio reserves the right to deny admission to any applicant who The Studio, based on background, record, statements, and conduct during the admissions process, determines not to be qualified to succeed in (or benefit from) the academic program for which admission is requested. All High School Institutions are verified to be acceptable institutions recognized by the US or State Department of Education by The Studio at the time of processing the applicant's enrollment. The Studio does not accept Ability-to-Benefit students. All courses at The Studio are taught only in English.

AMERICANS WITH DISABILITIES ACT (ADA)

Applicants, who are people with disabilities, as defined in paragraph 104.3(j) of the regulation under Section 504 of the Rehabilitation Act of 1973, may apply for admittance into the program.

The Studio will collaborate with the applicant or student to determine whether reasonable accommodation can be effective and/or is available.

The School Director is responsible for coordinating compliance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990. Students may request academic adjustments or auxiliary aids at any time.

Any qualified individual with a disability requesting accommodation or auxiliary aid or service should follow this procedure:

- Notify the School Director in writing of the type of accommodation needed, date needed, documentation of the nature and extent of the disability, and of the need for the accommodation or auxiliary aid. The request should be made at least four weeks in advance of the date needed. Documentation confirming the need for accommodation may be requested by the School Director.
- The School Director will respond within two weeks of receiving the request.
- If students would like to request reconsideration of the decision regarding their request, they must contact the School Director within one week of the date of the response and provide a statement of why and how they think the response should be modified.

All documentation related to an accommodation request, including medical documentation, is treated as confidential, and maintained by the coordinator in accordance with the Records Retention Policy. Access to these files will be limited to those individuals who need to be informed regarding necessary accommodations or other services.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) POLICY

To protect the privacy of students and families, federal law sets certain conditions on the disclosure of personal information from records kept by schools that participate in the FSA programs. The relevant law is the Family Educational Rights and Privacy Act of 1974 (FERPA).

FERPA generally gives postsecondary students the rights to:
1. Review their education records,
2. Seek to amend inaccurate information in their records, and
3. Provide consent for the disclosure of their records.

Students (or parents or guardians, if the student is a dependent minor) are guaranteed access to their school records, with a staff member present, within 30 days from the date of the request.

GENERAL RELEASE OF INFORMATION

Except under the special conditions described in this policy, a student must provide written consent before the school may disclose personally identifiable information from the student's education records. The written consent must:

1. State the purpose of the disclosure,
2. Specify the records that may be disclosed,
3. Identify the party or class of parties to whom the disclosure may be made, and
4. Be signed and dated.

TUITION

All tuition and fees are due at the start of the program unless the student obtains eligibility for Title IV Funds or the school makes other payment arrangements approved in writing prior to the start.

COSMETOLOGY

Registration Fee:	$50.00
Tuition:	$19,795.00
Books and Kit Fee*	$1,060.00
Sales Tax*	$83.00
AZ State License Exam Fee	$240.00
Total:	$21,228.00

HAIRSTYLING

Registration Fee:	$50.00
Tuition:	$15,090.00
Books and Kit Fee*	$971.00
Sales Tax*	$76.00
AZ State License Exam Fee	$240.00
Total:	$16,427.00

ESTHETICS

Registration Fee:	$50.00
Tuition:	$10,440.00
Books and Kit Fee*	$971.00
Sales Tax*	$76.00
AZ State License Exam Fee	$240.00
Total:	$11,777.00

INSTRUCTOR TRAINING

Registration Fee:	$50.00
Tuition:	$2,994.40
Books and Kit Fee*	$200.00
Sales Tax*	$15.60
AZ State License Exam Fee	$240.00
Total:	$3,500.00

** Students are required to acquire Books and Kit Items prior to the first day of class. A list of required items will be provided prior to enrollment, and the student can choose to purchase them from the school at the price shown plus associated Sales Tax or acquire them elsewhere.*

The Studio will charge additional tuition for hours remaining after the contract ending date at the rate of $10 per hour, in whole day increments, until graduation.

Payments via credit/debit card, check, cash, money order and cashier's check are accepted.

FINANCIAL AID

The Studio works with a variety of sources, including Department of ED Title IV Programs, Private Lenders and the school's own institutional loan program, to offer grants and loan packages those that qualify. We go the extra mile to find a solution that makes your dream affordable. We are also approved for VA benefits.

A Beautiful Career Awaits

The Beauty Industry is a wonderful place to be. In fact:

- According to the Bureau of Labor Statistics, Employment of barbers, hairdressers, and cosmetologists is projected to grow 7 percent from 2023 to 2033, "faster than the average" for all occupations.
- Skincare specialists: 81,800 in 2023 with a 9% expected growth by 2032, "much faster than the average" for all occupations.
- The beauty industry offers opportunities for business ownership. In fact, 59 percent of salons are owned by women, compared to 19 percent in the overall private sector.

Graduates that obtain their AZ license have a number of job choices, some of which are listed below:

COSMETOLOGY & HAIR STYLIST (SOC CODE: 39-5012.00)
Job opportunities include: Stylist, Platform Artist, Salon Owner or Manger, Trainer, Product Representative, (Cosmetology only: Skin Care Specialist and Nail Technician).

ESTHETICS (SOC CODE: 39-5094.00)
Job opportunities include: Skin Care Specialist, Spa Owner or Manger, Trainer and Product Representative.

The Studio provides training in resume writing and interviewing to prepare our students for school sponsored career fairs featuring local employers. While the school is unable to guarantee employment, we work hard to prepare our students and facilitate the contacts that will result in job placement.

PROGRAM DETAILS AND SCHOOL POLICIES

COSMETOLOGY

The Cosmetology Course is a 1500-hour program. The following Daytime and Evening Programs are available:

Tue – Fri 8:30am - 4:30pm, Sat 8:30am-2:30pm (37.5 hrs/wk)
Tue – Sat 8:30am - 2:30pm (30 hrs/wk)
Tue – Fri 8:30am - 4:30pm (31.5 hrs/wk)
Mon – Fri 5:00pm - 10:00pm (25 hrs/wk)
Mon – Fri 5:30pm - 10:00pm (22.5 hrs/wk)

Course Objectives: To prepare our students to pass the Arizona State Board Examination, become licensed Cosmetologists and achieve success in the beauty field.

Cosmetology Curriculum: The program begins with theory classes and mannequin work. Once proficient, the student moves to the clinic floor where they perform these same services on actual clients. All subject matter is presented in the form of instructor lecture, class assignments, video presentations, hands-on demonstrations, class discussion, and projects. Instruction will also be complemented with guest artists, product representatives, salon owners/managers, as well as local business speakers. Hours of education are logged by each student to insure compliance with Arizona requirements. Materials, products and implements used at The Studio are comparable to those used in industry.

All aspects of the provided education, including printed materials, classroom lectures, testing and clinical instruction, are presented in English.

COSMETOLOGY COURSE DETAILS (1500 hours)

State Law & Business Practices (100 hours)

- State Laws and Regulations, OSHA Regulations
- History and Trends in Cosmetology
- Fundamentals of Business Mgmt. and Shop Operation
- Salon Development, Insurance, Client Records
- Interpersonal Skills, Salesmanship, Professional Ethics
- Resume Preparation and Interview Skills
- Career and Employment Information

Sciences for the Cosmetologist (125 hours)

- Anatomy, Physiology, Histology, Bacteriology & Biology
- Chemistry, Electricity, Sanitation
- Sanitation, Sterilization, Disease and Infection Control
- Structure, Composition, Function, Conditions & Disorders of the Skin, Scalp, Hair and Nails

Hair Sculpting & Styling (550 hours)

- Principles and Techniques of Hair Shaping & Styling
- Principles and Techniques of Scalp & Hair Treatments
- Thermal Techniques
- Shampoos and Rinses
- Care and Styling of Hair Pieces
- Practical on clients, models and mannequins

Chemical Services (550 hours)

- Product Pharmacology & Chemistry Interaction, Formulation, Composition and Hazards
- Principles & Techniques of Hair Coloring & Lightening
- Chemical Waving, Chemical Hair Relaxing
- Practical on clients, models and mannequins

Skin & Nail Care (125 hours)

- Principles & Techniques of Facials, Makeup, Total Body Skin Care, Massage, Manicuring & Artificial Nails
- Practical on clients, models and mannequins

Student Specific Needs, Tools, Safety, etc. (50 hours)

HAIRSTYLING

The Hairstylist Course is a 1000-hour program. The following Daytime and Evening Programs are available:
Tue – Fri 8:30am - 4:30pm, Sat 8:30am-2:30pm (37.5 hrs/wk)
Tue – Sat 8:30am - 2:30pm (30 hrs/wk)
Tue – Fri 8:30am - 4:30pm (31.5 hrs/wk)
Mon – Fri 5:00pm - 10:00pm (25 hrs/wk)
Mon – Fri 5:30pm - 10:00pm (22.5 hrs/wk)

Course Objectives: To prepare our students to pass the Arizona State Board Examination, become licensed Cosmetologists and achieve success in the beauty field.

Hairstylist Curriculum: The program begins with theory classes and mannequin work. Once proficient, the student moves to the clinic floor where they perform these same services on actual clients. All subject matter is presented in the form of instructor lecture, class assignments, video presentations, hands-on

demonstrations, class discussion, and projects. Instruction will also be complemented with guest artists, product representatives, salon owners/managers, as well as local business speakers. Hours of education are logged by each student to ensure compliance with Arizona requirements. Materials, products and implements used at The Studio are comparable to those used in industry.

All aspects of the provided education, including printed materials, classroom lectures, testing and clinical instruction, are presented in English. This is done to conform to the Arizona State Board of Cosmetology's requirement that its licensure testing be conducted in English.

HAIRSTYLING COURSE DETAILS (1000 hours)

State Law & Business Practices (75 hours)

- State Laws and Regulations, OSHA Regulations
- History and Trends in Hairstylist
- Fundamentals of Business Mgmt and Shop Operation
- Salon Development, Insurance, Client Records
- Interpersonal Skills, Salesmanship, Professional Ethics
- Resume Preparation and Interview Skills
- Career and Employment Information

Sciences for the Hairstylist (125 hours)

- Anatomy, Physiology, Histology, Bacteriology & Biology
- Chemistry, Electricity, Sanitation
- Sanitation, Sterilization, Disease and Infection Control
- Structure, Composition, Function, Conditions & Disorders of the Scalp and Hair

Hair Sculpting & Styling (375 hours)

- Principles and Techniques of Hair Shaping & Styling
- Principles and Techniques of Scalp & Hair Treatments
- Thermal Techniques
- Shampoos and Rinses
- Care and Styling of Hair Pieces
- Practical on clients, models and mannequins

Chemical Services (375 hours)

- Product Pharmacology & Chemistry Interaction, Formulation, Composition and Hazards
- Principles & Techniques of Hair Coloring & Lightening
- Chemical Waving, Chemical Hair Relaxing
- Practical on clients, models and mannequins

Student Specific Needs, Tools, Safety, etc. (50 hours)

ESTHETICS

The Esthetics Course is a 600-hour program. The following Daytime and Evening Programs are available:
Tue – Fri 8:30am - 4:30pm, Sat 8:30am-2:30pm (37.5 hrs/wk)
Tue – Sat 8:30am - 2:30pm (30 hrs/wk)
Tue – Fri 8:30am - 4:30pm (31.5 hrs/wk)
Mon – Fri 5:00pm - 10:00pm (25 hrs/wk)
Mon – Fri 5:30pm - 10:00pm (22.5 hrs/wk)

Course Objectives: To prepare our students to pass the Arizona State Board Examination, become licensed Estheticians and achieve success in the beauty field.

Esthetics Curriculum: The program begins with theory classes and mannequin work. Once proficient, the student moves to the clinic floor where they perform these same services on actual clients. All subject matter

is presented in the form of instructor lecture, class assignments, video presentations, hands-on demonstrations, class discussion, and projects. Instruction will also be complemented with guest artists, product representatives, salon owners/managers, as well as local business speakers. Hours of education are logged by each student to ensure compliance with Arizona requirements. Materials, products and implements used at The Studio are comparable to those used in industry.

All aspects of the provided education, including printed materials, classroom lectures, testing and clinical instruction, are presented in English. This is done to conform to the Arizona's requirement that its licensure testing be conducted in English.

ESTHETICS COURSE DETAILS (600 hours)

State Law & Business Practices (50 hours)

- State Laws and Regulations, OSHA Regulations
- History and Trends in Esthetics
- Fundamentals of Business Mgmt and Shop Operation
- Salon Development, Insurance, Client Records
- Interpersonal Skills, Salesmanship, Professional Ethics
- Resume Preparation and Interview Skills
- Career and Employment Information

Sciences for the Esthetics (75 hours)

- Micro Biology, Infection Control and First Aid
- Chemistry & Electricity
- Sanitation, Sterilization, Disease and Infection Control
- Structure, Composition, Function, Conditions & Disorders of the Skin

Facials (250 hours)

- Client Care, Product Knowledge
- Principles and Techniques of Facials
- Practical on clients, models and mannequins

Hair Removal (75 hours)

- Principles & Techniques of Body Hair Removal
- Hair Growth and Removal Methods
- Paraffin, Crème and Hard Waxing
- Practical on clients, models and mannequins

Advanced Treatments (65 hours)

- Microdermabrasion
- Body Scrubs and Body Treatments
- Chemical Peels

Make Up (60 hours)

- Principles & Techniques of Makeup
- Practical on clients, models and mannequins

Student Specific Needs, Tools, Safety, etc. (25 hours)

INSTRUCTOR TRAINING PROGRAM

The Instructor Training Course is a 350-hour program offered on the following schedule:

9:00am-3:30pm Monday – Friday

Course Objectives: To prepare our students to pass the Arizona State Board Instructor Examination, become a licensed Cosmetologist or Esthetician Instructor and obtain employment as an Instructor in a public or private structure.

Instructor Curriculum: The program consists of theoretical and practical experience in the classroom and on the clinic floor. Theory classes will be held Mondays and practical education will be completed Tuesday-Friday. All subject matter is presented in the form of instructor lecture, class assignments, video presentations, hands-on demonstrations, class discussion, and projects. Instruction will consist of actual practice teaching situations including theory instruction and floor instruction. Hours of education are logged by each student to ensure compliance with Arizona requirements. Materials, products and implements used at The Studio Academy of Beauty are comparable to those used in industry.

All aspects of the provided education, including printed materials, classroom lectures, testing and clinical instruction, are presented in English. This is done to conform to the Arizona State Board of Cosmetology's requirement that its licensure testing be conducted in English.

INSTRUCTOR TRAINNING PROGRAM COURSE DETAILS

(350 hours)

Foundation of Teaching (110 hours)

- Teaching Plan and Learning Environment
- Effective Classroom Mgmt. and Supervision
- Program Review and Lesson Planning
- The Art of Retaining Students

Teaching Methodologies (70 hours)

- Basic Learning Styles and Principals
- Basic Teaching Methods and Learning
- Educational Aids and Technologies in the classroom
- Effective Presentations

Evaluations and Testing (70 hours)

- Assessing Progress and Advising Students
- Achieving Student Learners
- Teaching Study/ Testing Skills

Practical Applications (100 hours)

- Making The Student Salon an Adventure
- Career and Employment Preparation
- Team at Work
- Professional Ethics
- Shop Management
- Regulatory Provisions
- State Board Preparation

PROFESSIONAL CONDUCT / ATTENDANCE POLICY

Experience clearly shows that success in school is tied to good attendance.

1. Students must attend at least 80% of their offered hours.

2. Students must be clocked in and seated in class by the posted start times for their class. If a student is more than 7 minutes late, based on the school's clock time, the student may not attend or be clocked in during the first hour that day. If a student is more than 7 minutes late on a test day, they will receive a score of 0 on that test

3. Inconsistent attendance may result in not being scheduled for client services until the student attends consistently.

4. Students must have their school issued badge with them to attend class. It is the student's responsibility to clock in upon arrival and clock out upon departure.

5. Students without their badge must report to School Director or Student Services for assistance.

6. LEAVE OF ABSENCE (LOA) POLICY

LOAs can be requested for any reason. Students with at least 100 hours of their program completed may take one LOA during their time of enrollment. The LOA must be at least 30 days in length and may not exceed 60 days. An LOA will not be granted if the LOA, together with any additional LOAs previously granted, exceeds a total of 180 days in any 12-month period. A written signed LOA request must be made to administration prior to the absence and include the reason for the leave. After the fact LOA's can be granted due to certain unforeseen circumstances if the school documents the reason and the start date will be the first day the student could not attend. In special circumstances, the school may grant a LOA to a student in the case of an emergency, where the student is unable to complete the request, such as a car accident or other medical issue (i.e. coma) that would prevent the student from requesting the LOA prior to the incident occurring. In these cases, the school will collect the request from the students as soon as possible and document the reason for the granting of the leave after the incident has occurred. The start date of an after the fact LOA will be the first day the student could not attend. Granted LOAs are not withdrawals, and no refund calculation is required at that time. No additional charges will be applied for a granted LOA. Upon timely return from LOA, a student's contract end date will be extended by same number of calendar days taken in the LOA and documented with an addendum to the enrollment agreement signed by all parties. If a student does not timely return from an LOA or takes an unapproved LOA, they will be withdrawn with their last day of attendance as their withdrawal date for calculating a refund.

7. MAKE-UP/ADDITIONAL HOURS

Students may not attend more than 110% of their normally scheduled hours. Students must obtain prior written approval from their Instructor to attend Make-up/Additional Hours. Pre-approved day students may attend 2 pm to 6:30 pm Monday and may stay until 6:30 pm Wednesday, Thursday and Friday. Pre-approved night students may start at 2:00 pm Monday, 3:00 pm Wednesday, Thursday and Friday. Students must work on practical assignments or clients. Only 30 minutes of book work is permitted.

10. Students must clock out when they leave the school for any reason other than to retrieve items from their car.

GRADING POLICY / GRADUATION REQUIREMENTS

GRADING POLICY

Students are assigned theory and practical assignments. Theory is evaluated by written exams given after each unit of study. Grades from 0 to 100% are assigned on the basis of the percentage of questions answered correctly. Practical assignments are graded on a 0 to 100% scale based on the percentage of required steps/skills observed and counted toward course completion only when graded 70% or greater. Practical skills are evaluated according to text procedures and performance standards established by the state licensing agency. In addition, there are Mid-Term and Final Exams. The theory portion is graded as described above; the practical portion is graded on a 0 to 100% scale based on the percentage of required steps/skills observed.

GRADUATION REQUIREMENTS

The student must successfully complete all phases of study, required tests, practical assignments; complete the state mandated course hours; maintain a grade point average of at least 70%; pass a final written and practical examination; complete all exit paperwork and make satisfactory arrangements for payment of all debts owed to the school. Upon graduation, the student will receive a Certificate of Graduation which will allow them to take the applicable AZ license exam.

Grading and Absences

Students who are absent during a written or practical exam, will need to make up the test prior to progressing to the next level. Make-up test scores of greater than 70 will be recorded as 70 on the student's transcript.

STUDENT SERVICES & PRODUCT USE POLICY

Services Student's may receive services from other students under the following conditions:
1. The student providing the service must obtain prior approval from their Instructor and the supervising Instructor, if different.

2. The student receiving the service must be clocked out.

3. The student receiving the service may provide the consumables associated with the service. Those consumables must be of the same brand and match the products used at the school. In this case, the student receiving the service will not be charged by the school for the service.

4. The student receiving the service may have the school provide the consumables for the service. In this case, the student receiving the service will be charged 50% of the published standard fee for the service.

5. All services provided by students must be supervised by a school Instructor.

6. All student services must be completed by the normal class completion time and cannot continue into the Additional Time period.

Product Use

1. Student's may purchase retail products from the school and will receive a 30% discount off the marked price.

2. Student's may not use school products or supplies except as instructed by an Instructor as part of a class assignment.

3. Students observed using school products or supplies on themselves without an Instructor's permission will be charged $5 per occurrence and may be suspended or terminated.

CONSUMER DISCLOSURES

In addition to the School Catalog, the following is a list of information that is available on our institutional website to employees, students, prospective students, and the public at the following https://thestudioacademyofbeauty.com/wp-content/uploads/2024/06/ED-Disclosures.pdf

CAMPUS SECURITY REPORT 2024 - CHANDLER CAMPUS

The Studio Academy of Beauty makes every effort to maintain a safe environment for its students and staff members. As a part of that effort, anyone who witnesses or is involved in a crime at The Studio Academy of Beauty facilities or their surrounding parking areas should immediately call 911 to report it to law enforcement officials. Immediately after contacting law enforcement officials, the crime should be reported to the School director or most senior staff member present if the School director is not available. If the School director or most senior staff member present is involved in the crime, you should instead report it to the Owner/President of the School. Information regarding registered sex offenders can be obtained from the local Police Department or AZ Sex Offender Information website: http://www.azdps.gov/Services/Sex_Offender/

The following statistics are provided for you information and use in making an informed decision. They reflect occurrences of the listed crimes from the period January 1, 2021 through December 31, 2023.

OFFENCES	2021	2022	2023
Murder and non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
HATE CRIMES			
Murder and non-negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-Theft	0	0	1
Intimidation	0	0	0
Destruction/Damage/Vandalism of property	0	0	0
DISCIPLINARY ACTION			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0
ARRESTS			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0
VAWA OFFENSES			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

CONSUMER INFORMATION COLLEGE NAVIGATOR

The National Center for Education Statistics has a website where the public can view information provided by institutions. The following links will take students directly to each of The Studio's schools' College Navigator pages: https://nces.ed.gov/collegenavigator/?s=AZ&pg=7&id=455725

INSTITUTIONAL OUTCOMES

Listed below are statistics from the most recent reporting year, 2023. They show the graduation rates, licensure rates for graduates and placement rates for graduates of our school.

CHANDLER CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	CHANDLER CAMPUS
Graduation Rate	88%	97%	100%	90%
Licensure Rate	72%	87%	75%	87%
Placement Rate	100%	56%	67%	68%

PHOENIX CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	PHOENIX CAMPUS
Graduation Rate	90%	100%	75%	94%
Licensure Rate	93%	88%	60%	86%
Placement Rate	77%	67%	100%	69%

TOLLESON CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	TOLLESON CAMPUS
Graduation Rate	95%	95%	100%	94%
Licensure Rate	94%	81%	88%	82%
Placement Rate	65%	65%	86%	68%

CUMULATIVE ALL CAMPUSES	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	ALL CAMPUSES
Graduation Rate	91%	97%	91%	93%
Licensure Rate	84%	84%	76%	84%
Placement Rate	68%	63%	85%	68%

PHYSICAL DEMANDS: related to Cosmetology and Hairstyling: The main areas of stress are the back, neck, shoulders, wrists, feet and legs due to standing for long periods of time. Being in good physical condition will help to alleviate any problems.

SAFETY REQUIREMENTS: related to Cosmetology and Hairstyling are proper sanitation and sterilization practices. You will be responsible for the proper sanitizing of all your tools and implements. Gloves should be worn during chemical procedures and anytime there is a possible contact with any bodily fluids. You will share in the responsibility of keeping all areas of the school, not just your personal workspace, neat and clean.

PHYSICAL DEMANDS: related to the field of Esthetics: Sitting or standing for long periods of time, repetitive hand and wrist motion, bending or twisting of body. Being in good physical condition will help to alleviate any problems.

SAFETY REQUIREMENTS: related to the field of Esthetics are proper sanitation and sterilization practices. You will be responsible for the proper sanitizing of all your tools and implements. Gloves should be worn during chemical procedures and anytime there is a possible contact with any bodily fluids. You will share in the responsibility of keeping all areas of the school, not just your personal workspace, neat and clean.

STATE BOARD LICENSURE: Upon successful graduation from The Studio Academy of Beauty, you will be eligible to take the Arizona Barbering and Cosmetology Board licensure exam. For Cosmetology Hairstyling, Instructor and Esthetics, this consists of 2 written exams. The practical written exam will ask you to demonstrate proficiency in your

area of study (either Cosmetology, Hairstyling, Instructor or Esthetics). The written theory exam is a 100-question test. You must pass with a score of 75% on both exams to receive your license. You will then be eligible to work in the State of Arizona as a Cosmetologist, Hairstylist, Instructor or an Esthetician. For more detailed information, you can go to bcb.az.gov.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The SAP policy is provided prior to enrollment and consistently applied to all students. SAP evaluation period for transfer students are based on actual contracted hours at the institution. Practical performances and test grades are cumulative and kept for each student. The academic year is 900 (26 academic weeks), clock hours. SAP reports will be reviewed with each Cosmetology student at 450 (13 academic weeks), 900 (26 academic weeks) and 1200 (37 academic weeks) completed hours, Hairstyling student at 450 (13 academic weeks), 900 (26 academic weeks) attended hours, Esthetics student at 300 (9 academic weeks) attended hours and each Instructor student at 175 (5 academic weeks) attended hours. SAP reports for transfer students will be based on contracted hours. Students will be provided copies at that time. Grading is on a 0-100% scale, A=90-100%, B=80-89%, C=70-79%, D=60-69%, F<60%. SAP is defined as attending at least 80% of the offered program hours, maintaining a minimum theory grade point average of 70% and being on pace to complete practical and clinic requirements. Students must complete their program of study within 125% of the term of the Calculated Completion Date on their Enrollment Agreement. Accepted transfer hours are counted as both attempted and completed hours when determining when the allowable maximum timeframe has been exhausted.

Standard Contracted Term (approximate months)	125% of Contracted Term (approximate months)
Cosmetology Full Time Days: 11 months	Cosmetology Full Time Days: 14 months
Cosmetology Part Time Days: 13 months	Cosmetology Part Time Days: 17 months
Cosmetology Nights: 16 months	Cosmetology Nights: 20 months
Cosmetology Late-Nights: 17 months	Cosmetology Late-Nights: 22 months
Hairstyling Full Time Days: 7 months	Hairstyling Full Time Days: 9 months
Hairstyling Part Time Days: 8 months	Hairstyling Part Time Days: 10 months
Hairstyling Nights: 10 months	Hairstyling Nights: 11 months
Hairstyling Late-Nights: 11 months	Hairstyling Late-Nights: 13 months
Esthetics Full Time Days: 4 months	Esthetics Full Time Days: 5 months
Esthetics Part Time Days: 5 months	Esthetics Part Time Days: 7 months
Esthetics Nights: 6 months	Esthetics Nights: 8 months
Esthetics Late-Nights: 7 months	Esthetics Late-Nights: 8 months

Students who exceed the maximum time frame are terminated from the program. Students may then be permitted to re-enroll into the program on a cash pay basis in a manner consistent with the re-enrollment provisions of the institution's admissions policy.

Students that meet minimum requirements for attendance and academic performance are considered to be making SAP until the next review period. Only students that maintain SAP are eligible to receive Title IV assistance.

If a student does not maintain SAP, they will be placed on Warning until the next review period and will be advised in writing of actions required to reestablish satisfactory progress. A student will be deemed to be making SAP while on Warning and will be eligible to receive financial aid during the warning period.

If a student fails to achieve satisfactory progress by the next evaluation, they will be notified in writing that they are no longer making SAP, are no longer Financial Aid eligible and are subject to termination by the school if they do not successfully appeal the determination.

A student may appeal a determination of unsatisfactory progress on the basis of record error, injury, illness, death of a relative or mitigating circumstance by submitting a signed, dated "SAP Appeal Form" to the School Director within 14 days of the determination indicating what will change to allow achievement of SAP.

For the appeal to be granted, it must be possible for the student to meet SAP standards by the next SAP evaluation period. A written decision will be provided to the student within 14 days of the appeal and a copy will be retained in their file. The School Director's decision is final. Upon successful appeal, a student will be placed on Probation and their eligibility for aid will be reinstated for one payment period. Students placed on an academic plan must be able to meet requirements set forth in the academic plan by the end of the next evaluation period or the institution develops an academic plan for the student that, if followed, will ensure that the student is able to meet the institution's satisfactory academic progress requirements by a specific point within the maximum time frame established for the individual student. Students who are progressing according to their specific academic plan will be considered making satisfactory academic progress. The student will be advised in writing of the actions required to attain satisfactory academic progress by the next evaluation. If at the end of the probationary period, the student has still not met both the attendance and academic requirements required for satisfactory academic progress or set forth by the academic plan, the student will be determined as NOT making satisfactory academic progress, and if applicable, the student will not be deemed eligible to receive Title IV funds. LOAs and PTOs do not affect a student's Satisfactory Progress. LOAs extend the student's contract end date and maximum timeframe by the number of days taken in the LOA. Students that withdraw, terminate or take an LOA retain their prior SAP status on re-entry. Course incompletes, repetitions, and non-credit remedial courses have no effect on the institution's SAP standards. SAP Reports are available from the school director.

STUDENT CONDUCT POLICY

Failure to abide by the policy may result in termination.

1. Students must arrive in class at its posted start time with:
    a. Attire: black and white (all clothing)
    b. Closed toe shoes; no spaghetti straps. No underarms.
    b. Skirts, dresses or pants that fall naturally at the knee
    c. Hats and Hoodies are not permitted
    d. School issued aprons/coats as required in clinic
    e. Good hygiene with hair and make-up done
    f. Theory books, notebooks & a pen as required for theory
    g. All student kit items must be available for clinic
    h. Name tags must be properly displayed at all times
2. Each day includes a 15-minute break. There is a 20-minute lunch for students in attendance 6 hours or more only.
3. Clinic floor students are to report immediately to their stations. When not working on clients, practical work is to be completed.
4. Students will not be excused from any special demonstration classes unless working on a client.
5. No Smoking, drinking or eating except in designated areas. No gum chewing on the school premises.
6. New students (less than 400 hours in Cosmetology or Hairstyling and less than 150 hours in Esthetics) will work in the mannequin class until all worksheet services and basic classes are completed.
7. Students are responsible for their kits, books and personal belongings. Lost, stolen or damaged items are the sole responsibility of the student.
8. Students are responsible for maintaining clean and sanitary conditions in the school. Students must clean and sweep their instructional areas on a daily basis.
9. Clients are to be greeted and handled in a respectful and professional manner. Students who refuse to service a patron may be sent home, suspended or terminated.
10. Verbal and/or physical abuse will not be tolerated and are grounds for termination. Profanity is not permitted.
11. Unlawful possession, use, or distribution of alcohol and/or illicit drugs on the school premises or in conjunction with any off-campus school-sponsored activity is grounds for termination.

12. Students cannot use a cell phone in theory class (unless on break) without instructor permission.

13. Students found using cell phones in theory class (unless on break) will be given the option of clocking out for the day or storing their cell phone in their lockable space or car.

14. Students may not leave school without clocking out except to retrieve items from their cars.

15. A water cooler is provided for student use. Students must provide their own cup.

16. Model Policy

a. Models are non-students
b. Only "Basics" Students may have models.
c. Students may use their own consumables to provide the model service and the model will not be charged.
d. If the school's consumables are used in the provisioning of service to a model, the model will be charged only for the consumables.
e. The school may occasionally allow student-models or waive consumable fees if it deems appropriate for educational purposes.

17. Students are to bring only books, notebooks and writing implements into class during theory hour.

18. Each student is provided a lockable storage space for personal items. Items stored in a locker must fit with the door closed. We strongly recommend that you store and lock your valuables in your lockable space while in school.

19. Copyright Infringement Policy

Copyright infringement occurs when a person exercises one of the exclusive rights of the copyright holder without authorization. Students are prohibited from reproducing, distributing, uploading or download copyrighted materials provided by the school without prior written authorization. Violation of this policy may result in suspension or termination. In addition, fines and penalties may be imposed by others under copyright law.

20. Students may not store items anywhere on the school premises other than their locker. Items left outside of a locker may be confiscated and disposed of.

21. Microwaves & a refrigerator are provided for convenience. Items left overnight in the refrigerator may be disposed of.

22. Students are not permitted to smoke inside the school.

23. Students causing damage to school property will be charged for repair or replacement as required.

24. Students may not disrupt school operation or the learning opportunity of their fellow students in any way.

25. Students may not park in the spaces in front of the school or any other retail establishment in the complex.

26. Students are prohibited from using school computers.

27. Students must obtain a signature from the clinic floor instructor before presenting a client or other student for check out. Failure to do so will result in a grade of "0" on the service. Repeated failures may result in suspension or termination.

28. The school will charge re-entry fee to students who have withdrawn or been terminated and wish to re-enter of $100.

29. Stealing and other unlawful acts are grounds for termination.

30. Any student, not on LOA, who is absent 14 consecutive calendar days, whether or not the school is open, will be terminated.

31. The school may charge a $10.00 transcript fee for requests for transcripts.

PRIVACY AND RECORDS ACCESS POLICY

With the exception of authorized federal, state and local officials, auditors and accrediting/licensing agencies, The Studio does not release any privileged or confidential information regarding students without their prior written consent or, in the case of minor dependent students, that of their parent or legal guardian. The school requires a signed release form for each release of information. Students are permitted to view their records at any time by making an appointment with the school director. Students may not view records containing income or asset information for individuals other than themselves that may be contained in their files without prior written consent from those individuals. All privileged or confidential information is maintained in a locked and/or password protected environment. Student records are maintained for a minimum of 6 years. Administrative Services for our Students

An orientation session is conducted on the first day of class to familiarize new students with the facility, Instructors, staff, school policies, available services and curriculum. Students have access to the Instructors and advisory staff at all times to address issues that arise affecting their education, attendance, financial status, career direction, job placement and other school related situations that may arise. Students will be advised periodically regarding their progress towards meeting graduation requirements. No housing assistance is available.

STUDENT FINANCIAL ASSISTANCE

General Information
The Studio Academy of Beauty is an eligible institution approved by the Department of Education for participation in the following State and Federal funding programs. These funding sources are generally referred to as "Title IV" Funding. Upon the determination of eligibility, the school will assist any applicant to apply for the Title IV educational funding.

Qualifications are based on individual needs and criteria determined by the federal government and/or respective funding organization. The school does not determine funding acceptance.

Financial assistance availability to any student does not in any way guarantee admission to The Studio, quality of instruction, or employment placement.

If a student obtains a loan to pay for an educational program, the student shall have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. Financial assistance payments are disbursed according to the Department of Education guidelines. Once established for eligibility for any or all financial assistance programs, students are required to maintain Satisfactory Academic Progress.

We will be happy to assist students with the application process at either The Studio facility or, if students prefer, they may begin by contacting www.studentaid.gov.This application will request a school code. The Studio Academy of Beauty School Code for this location is 041529.

STUDENT FINANCIAL AID PROGRAMS

PELL GRANT: A Federal Pell Grant, unlike a loan, does not have to be repaid. Pell grants are only available for undergraduates. Students must attend at least half time to qualify (minimum twelve clock hours per week). The courses at The Studio qualify for Pell Grant funding. Eligibility is determined by a standard formula. Amounts awarded may vary depending on specific student circumstances. Pell grants are usually the foundation of funding to which other types of funding may be added.

WILLIAM D. FORD DIRECT LOAN PROGRAM: Students must have determined their eligibility for Pell grant funding and attend at least half time to qualify for the Direct Loan Program. Students may receive both a Subsidized and an Unsubsidized loan for the same training period. Subsidized loans are awarded based on financial need. Subsidized Direct Loans interest does not begin to accrue until the last day of attendance. Unsubsidized Direct Loans begin accruing interest once the loan funds are disbursed. Payments for both Subsidized and Unsubsidized loans will begin six (6) months after the last date of attendance.

PLUS LOANS: These loans are available to the parents of dependent students to assist in paying for their children's education. For information regarding available loan amounts, eligibility requirements and applications for any of these funding options go to www.studentaid.gov.

VERIFICATION

The U. S. Department of Education may select your FAFSA for a process called verification. If your FAFSA is selected for verification, The School will need to collect additional documentation from you to verify some of the information you provided on your FAFSA. For example, The School may ask for additional information about your income, the number of people in your household, the number of people attending college in your household and identification document, or other information. You may be required to complete verification worksheets and submit tax documents for yourself and your parent(s) or spouse. The Studio will use the information you provide through the verification process to make any necessary corrections to the information you reported on the FAFSA.

Verification Deadline and Failure to Submit: The financial aid office will not award or disburse federal financial aid until the verification process is complete. Failure to complete the verification process by the deadline may result in a student not being eligible for federal financial aid, in which case the student will need to make other arrangements to pay their educational costs.

FINANCIAL AID DISBURSEMENTS

The federal financial aid for which a student qualifies is applied to your student account. This process is referred to as financial aid disbursement. Expected disbursement schedule can be found in individual Financial Aid offer letters. Financial Aid is disbursements are evaluated and paid at the end of every payment period, based on the student's satisfactory academic progress.

- The first payment period is the period in which the student successfully completes half the clock hours AND half the weeks of instructional time in the academic year.
- The second payment period is the period in which the student completes the academic year and weeks of instructional time in the academic year.
- The first payment period is the period in which the student successfully completes half of the clock hours AND half of the weeks of instructional time in the remaining portion of the program; and
- The second payment period is the period of time in which the student successfully completes the remainder of the program.

CREDIT BALANCE

If your financial aid award exceeds your direct costs at the school (tuition, etc.), you will receive a Credit Balance refund.

- Refunds begin to be issued within 14 days after the disbursement date.
- All funds issued to you by The Studio through a federal financial aid refund must be used toward educational expenses only and using these funds in any other manner is in violation of and punishable by federal law.

EXIT COUNSELING

Students who graduate, withdraw or drop below half-time enrollment must complete exit counseling. The purpose of exit counseling is to ensure that student understand their loan obligations and are prepared for repayment.

WITHDRAWAL OR LEAVE OF ABSENCE

Students taking a leave of absence or withdrawing from classes who are recipients of Federal Financial Aid should contact the Financial Aid office to determine the implications of that leave/withdrawal for their financial aid program. Once you withdraw, drop below half-time enrollment, or leave school, your federal student loan goes into repayment. In most cases, however, you have a six-month grace period before you are required to start making regular payments.

OVERPAYMENT

Any amount of unearned grant funds that you must return is called an overpayment. The maximum amount of a grant overpayment that you must repay is any grant overpayment in excess of half of the grant funds you received or were scheduled to receive. You do not have to repay a grant overpayment if the original amount of the overpayment is $50 or less. You must make arrangements with the school or the Department of Education to return the unearned grant funds. The requirements for Title IV program funds when you withdraw are separate from the school's refund policy. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school will also charge you for any Title IV program funds that the school was required to return. The school's tuition refund policy is available in the college catalog. If you have questions regarding the Return of Title IV calculation or the school's refund policy, the Financial Services Office can assist.

PAYMENT METHODS

The Studio Academy of Beauty requires its students to pay for their education in full by the date of graduation.

The payment period is interest free. Although financial aid may be available, the student is responsible for all balances due to the school. Available payment methods are Title IV Financial Aid, cash, debit, credit card, money order, check, or automated Electronic Funds Transfer and shall be made at the office of the school. The cost of credit is included in the price quoted for the goods and services. Any required down payment shall be due by Friday prior to the Student's scheduled Start Date. Payment schedules will be set for the 15th of each month following the student's scheduled Start Date.

The Studio Academy of Beauty accepts scholarships and other tuition assistance benefits awarded to students through outside entities as payment towards the student's program costs. The Studio Academy of Beauty may sometimes offer scholarships to potential students. Anytime a scholarship is available, rules for how to apply, amounts awarded, and the entire scholarship process will be issued. Eligible students are encouraged to apply.

VETERAN'S EDUCATIONAL BENEFITS

The Studio Academy of Beauty is proud to serve our military veterans and their dependents as they pursue their educational goals. We are approved by the state approving agency to accept educational benefits. To secure benefits, Veterans must obtain a Certificate of Eligibility (COE) from the Department of Veteran's Affairs to determine availability of these benefits. If there is a delay in the disbursement of funds from the Department of Veteran's Affairs for a covered individual (only those students utilizing Chapters 33 and 35 for education benefits), The Studio Academy of Beauty will not impose a penalty on the student, including the assessment of late fees, the denial of access to classes/libraries/facilities or requiring the covered individual to borrow additional funds.

Prior Credit: Any students using Veterans educational benefits, the Veterans administration requires students to submit to the school any prior college training achieved, including military, in the form of a transcript for credit (can be unofficial transcripts). The Studio Academy will evaluate the transcript and grant appropriate credit towards the current enrollment. For additional information go to www.gibill.va.gov.

SCHOOL REFUND POLICY

For applicants not accepted by the school and students enrolled in courses cancelled before they start, the school shall refund all monies paid to the school, with the exception of a non-refundable registration fee in the amount of $50.00. If student (or in the case of student under legal age, his/her parent or guardian) cancels enrollment in writing within three business days of signing the enrollment agreement, all monies collected by the school will be refunded, with the exception of the non-refundable registration fee, even if the student has begun classes. If a student cancels the enrollment more than three business days after signing the contract but prior to starting classes, a refund of all monies paid to the school less the registrationfee in the amount of $50 will be made. If a program is canceled subsequent to a student's enrollment, and before instruction has begun, the school shall at its option provide a full refund of all monies paid or provide completion of the program. If the school closes permanently and ceases to offer instruction after a student has enrolled, and instruction has begun, the school will provide a pro rata refund of tuition or participate in a Teach-Out Agreement. For students who enroll and begin classes but withdraw prior to course completion (after three business days of signing the contract), or are terminated, the following schedule of tuition earned by the school applies and will be calculated based on the last date of attendance:

PERCENT OF SCHEDULED TIME ENROLLED TO TOTAL COURSE	TOTAL TUITION SCHOOL SHALL RECEIVE/RETAIN
0.01% to 04.9%	20%
5% to 09.9%	30%
10% to 14.9%	40%
15% to 24.9%	45%
25% to 49.9%	70%
50% and over	100%

The "formal cancellation date" will be determined by the earlier of the postmark on written notification, the date said notification is delivered to the school owner in person, the date a student is expelled, 14 days after the last day of attendance or the expiration date of an approved Leave of Absence, if earlier than the student notification. Attendance is monitored at least every 14 days. Regardless of withdrawal method, any monies due the applicant or student shall be refunded within 45 days of the formal cancellation date as defined above. If the school ceases to offer instruction after a student has enrolled and instruction has begun, the school shall at its option provide a pro rata refund for a student transferring to another school based on the hours accepted by the receiving school; or provide completion of the program; or participate in a Teach–Out Agreement; or provide a full refund of all monies paid. This refund policy applies to tuition and fees charged in the enrollment agreement. Other miscellaneous charges the student may have incurred at the institution (EG: extra kit materials, books, products, unreturned school property, etc.) will be calculated separately at the time of withdrawal.

RETURN OF TITLE IV FUNDS POLICY

The law specifies that a school must determine the amount of SFA Title IV funds available to a student if they withdraw. As of October 7, 2000, the law requires that when a student withdraws during a payment period or period of enrollment, the amount of SFA Title IV funds that the student has earned up to that point is determined by a specific formula set forth by the Department of Education, this is called a Return of Title IV Funds calculation (R2T4). This policy applies to official withdrawals, their withdrawal date being determined by the date the student notified school or school notified student of official withdrawal from school in person, on the phone or via email or postal mail. Unofficial withdrawals, their withdrawal date being determined by their last date of attendance, determined after 14 days of no contact with student.

The school defines a Payment Period as the midpoint of the schedule hours and instructional weeks in our defined program Academic Year. If the School receives less funding on the student's behalf than the amount that they have earned, the school will be entitled to receive additional funding in the amount they have earned, this is called a post-withdrawal disbursement. If a student qualifies for a post-withdrawal disbursement grant funds will be posted to the students account within 45 days of the last date of attendance (LDA) for federal loans the student will be notified of a post-withdrawal disbursement within 30 days of the withdrawal and given the opportunity to respond to no less than 14 days after notification as determined by the Department of Education. Post-withdrawal disbursements are applied to the students account first, if the post-withdrawal disbursement creates a credit balance on the students account the credit balance will be disbursed to the student within 14 days. If the school has received more funding than earned, the excess funds must be returned. This process must be completed within 45 days of determining the students' last date of attendance and refunds will be made according to Federal
guidelines.

The amount of SFA Title IV funds that a student has earned is determined on a pro-rata basis of scheduled hours. That is, if a student were scheduled to complete 20% of the payment period, they have earned 20% of the funds they were originally scheduled to receive. Once a student has been scheduled to complete more than 50% of the payment period, the school is entitled to all their funds.

If the school has received excess funds on the student's behalf, those funds are required to be returned to the Department of Education in the following order:

- Unsubsidized Direct Loans
- Subsidized Direct Loans
- Direct Plus Loans
- Federal Pell Grants

If a student receives an overpayment of a student loan, that overpayment must be returned. Any loan funds that must be returned are repaid in accordance with the terms of that promissory note. That is, the student makes scheduled payments to the Department of Education over a period.

If a student receives an over-award of a Pell Grant, federal law provides that the student may keep 50% of the over award received. The student bears all responsibility to return funds more than the 50% over-award. Instructions and assistance in returning the over-awarded funds are available from School administration. All (over) awarded funding is reported to the Department of Education by the school.

Failure to return any funds due will result in a student losing eligibility for any future Title IV Student Financial Aid.

PRIVACY STATEMENT

The Studio Academy of Beauty recognizes the importance of privacy, security and data protection to our students, students, and employees. As a beauty school, we are authorized to offer Department of Education student loans and grants. As part of the student loan and grant process, we collect information to support the

determination of eligibility. During this process, we strive to provide protection across all our operations that exceed legal minimums and to deploy consistent, rigorous policies and procedures.

This Privacy Statement informs you of our privacy practices and of the choices you can make and rights you can exercise in relation to your personal data, including information that may be collected from your online activity, and interactions you have with The Studio Academy of Beauty offline, such as when you engage with admissions and financial aid representatives. This Privacy Statement applies to all official Studio Academy of Beauty activities related to your attendance at our school. In most cases, The Studio Academy of Beauty and our service providers will be the data controller.

This Privacy Statement does not apply to third-party applications, products, services, websites, or social media features that may be accessed through links we provide for your convenience and information. Accessing those links will cause you to leave the Studio Academy of Beauty Services and may result in the collection or sharing of information about you by a third party. We do not control, endorse, or make any representations about those third-party websites or their privacy practices, which may differ from ours. We encourage you to review the privacy policy of any site you interact with before allowing the collection and use of your personal data.

LAWFULNESS, FAIRNESS & TRANSPARENCY

We process personal data in accordance with law and with transparency and fairness to you. Our data processing activities are conducted:

1) with your consent;
2) in order to fulfill our obligations to you;
3) for the legitimate purposes of operating our business, and providing a seamless student experience; or
4) otherwise in accordance with law.

NOTICE & CHOICE OF DATA USE

We are transparent and provide clear notice and choice to you about the types of personal data collected and the purposes for which it is collected and processed. We may use personal data to purposes that are incompatible with these Principles, our Privacy Statement or specific notices associated with The Studio Academy of Beauty.

DATA ACCESS

We provide you with reasonable access along with the ability to review, correct, amend the personal data you have shared with us.

DATA INTEGRITY & PURPOSE LIMITATION

We only use personal data for the purposes described at the time of collection or for additional compatible purposes in accordance with law. We take reasonable steps to ensure that personal data is accurate, complete, and current and we only collect personal data which is relevant and limited to what is necessary for the purposes for which it is collected. We will keep personal data for no longer than is necessary for the purposes for which it was collected, or as required by regulation and then we will securely delete or destroy it.

DATA SECURITY

To protect personal data against unauthorized use or disclosure we implement information security controls in our own operations.

RECOURSE, OVERSIGHT & ENFORCEMENT

We are committed to resolving any concerns regarding your personal data. Please contact your campus Director to address any concerns.

HOW WE USE DATA

We collect and use personal data to enable interested students to apply for financial aid, to apply for license exams and for school operations. We do not sell or distribute your personally identifiable information to third parties other than those involved in financial aid processing or support.

STUDENT EXPERIENCE

Providing you with a seamless student experience by maintaining accurate contact and registration data, delivering comprehensive student support, tracking progress, reporting results, offerings that may interest you and enabling you to participate in contests and surveys.

TRANSACTION SUPPORT

Assisting you in paying for your attendance at our school, we offer help in applying for Department of Education Pell Grants and Student Loans, VA Benefits, Vocational Rehabilitation and other programs which become available from time to time. Further, we offer assistance in applying for the AZ license exam for your program, application for employment and in administering your account, and processing payments.

ADMINISTRATIVE COMMUNICATIONS

Communicating with you about The Studio Academy of Beauty business. Examples of administrative communications may include responses to your inquiries or requests, communications required by law or regulations.

SECURITY

Maintaining the integrity and security of our websites, educational services and preventing and detecting security threats, fraud or other criminal or malicious activity that might compromise your information. When you interact with us, we will also take reasonable steps to verify your identity, such as requiring a password and user ID, before granting access to your personal data. We may also maintain additional security measures, such as CCTV, to safeguard our physical locations.

BUSINESS OPERATIONS

Conducting ordinary business operations, verifying your identity, making credit decisions if you apply for Studio Academy of Beauty credit, conducting business research and analytics, corporate reporting and management, staff training and quality assurance purposes (which may include monitoring or recording calls to our student support) and outreach.

RESEARCH & INNOVATION

Innovating new products, features and services using research and development tools and incorporating data analysis activities.

ADVERTISING

Providing personalized promotional offers on The Studio Academy of Beauty products and educational service. These communications may include, but are not limited to, price lists, newsletters, other marketing emails, etc.

COMPLIANCE WITH LAW

Compliance with applicable laws, regulations, court orders, government, and law enforcement requests, to operate our services and products properly and to protect ourselves, our users and our students and to solve any student disputes.

CHANGES TO OUR PRIVACY STATEMENT

If we modify our Privacy Statement, we will post the revised statement, with an updated revision date. If we make significant changes to our Privacy Statement that materially alter our privacy practices, we may also notify you by other means, such as sending an email or posting a notice on our corporate website and/or social media pages prior to the changes taking effect.

SUBSTANCE ABUSE POLICY

The Studio Academy of Beauty complies with the federal Drug Free Schools and Campuses Act (DFSCA) which prohibits the unlawful possession, use, or distribution of alcohol and illicit drugs by students and employees on the school premises or in conjunction with any off-campus school-sponsored activity. In accordance with federal regulations, The Studio Academy of Beauty's policy is included in the Student Handbook, which is made available to every student upon registration. Information on the drug and alcohol policy is included with the annual Campus Crime and Security Report, which is distributed to every student and employee. The school conducts a periodic review of this policy to determine the effectiveness of this policy and to ensure that disciplinary sanctions for violating standards of conduct are enforced consistently.

STANDARDS OF CONDUCT

• No student or employee shall manufacture, distribute, use, or possess alcohol, a controlled substance or drug paraphernalia while on the school premises or in conjunction with any off-campus school-sponsored activity.
• A student or employee may possess a controlled substance for their sole use while on the school premises or in conjunction with any off-campus school-sponsored activity if, and only if, it is authorized by law. Under no circumstance is a student or employee permitted to manufacture or distribute a controlled substance.
• No student shall report to campus, and no employee shall report to work while under the influence of alcohol or a controlled substance, except as prescribed by a physician, which affects alertness, coordination, reaction, response, judgment, decision making, or safety.

SCHOOL DISCIPLINARY ACTIONS

Students or employees who violate this policy will be subject to disciplinary actions up to and including termination. The severity of the actions will be determined by the severity and frequency of the violation(s) as judged by and in the sole discretion of the school administration.

LEGAL SANCTIONS

Federal and state sanctions for illegal possession of controlled substances may be imposed by local, state, and federal authorities as a result of violation(s) of this policy.

TESTING

The Studio Academy of Beauty reserves the right to require students to take a substance test at a designated health facility if the school believes the student is in violation of the Substance Abuse Policy. The substance test will be paid for by the school. Students instructed in writing by the school to take the substance test, must do so with 2 hours. Failure to do so will result in a two-week suspension. Students whose test results indicate a violation of this policy will be subject to the School Disciplinary Actions described above. Test results will be provided to the school and covered by the Privacy and Records Access Policy.

EDUCATION AND TREATMENT PROGRAMS

The Studio Academy of Beauty provides periodic information for employees and students to foster a drug and alcohol-free environment. Counseling is available to help students deal with personal concerns they might interfere with their academic work while at the school. Services are free and confidential and can be arranged by contacting the School Director.

Community area substance abuse treatment center referrals include:
Alcohol/Drug Abuse Information Center - (602) 285-1064
Alcoholics Anonymous - www.aa.org - (480) 834-9033
TASC Inc. - www.tasc-arizona.org - (480) 898-1849
National Council on Alcoholism & Drug Dependence - www.ncadd.org - (602) 264-6214
Valley Hope Alcohol and Drug Treatment Center -Chandler - www.valleyhope.com - (480) 899-3335
Stonewall Institute - www.stonewallinstitute.com - (602) 535-6468
Alcoholics Anonymous - www.aaphoenix.org - (602) 264-1341
Behavioral Systems Southwest Inc. - (602) 273-6293
More Information regarding the health risks associated with drug and alcohol use can be found at: www.nida.nih.gov.

GRIEVANCE PROCEDURE

The Studio takes great pride in maintaining an open-door policy with our students, we are committed to maintaining a positive, respectful, and professional learning environment. This Grievance Procedure outlines the process for filing a formal written grievance or complaint involving discrimination, bullying, harassment, or any unresolved matter involving a student, staff member, or third party.

HOW TO FILE A GRIEVANCE: A grievance may be submitted in writing to the School Director or School Ownership. You may request a Grievance Form from the Director, or submit your complaint in another written format, provided it is signed and dated. Include the following:

A clear description of the incident(s)

Date(s) and time(s)

Individuals involved
Any witnesses

Complaints should be submitted within five (5) business days of the incident to ensure prompt and appropriate action.

HANDLING AND CONFIDENTIALITY: Complaints are maintained in the Director’s office with limited staff access. The School Director will oversee the investigation. If necessary, another staff member may be appointed to avoid conflicts of interest or ensure a fair and impartial process.

Investigation Timeline and Process: Investigations will typically be completed within ten (10) business days. If confidentiality is requested, reasonable efforts will be made to honor that request, though it may limit the scope of the investigation.

DURING THE INVESTIGATION: All parties are presumed not responsible until the grievance process concludes with a final determination.

Emergency removal of individuals may occur if a safety and risk assessment finds an immediate threat. In such cases, the individual will be given an opportunity to challenge the removal.

The same process and rights apply equally to all parties involved.

Law enforcement may be notified if applicable, and individuals may pursue a criminal investigation while the school proceeds with its own review.

The Studio will dismiss any allegations that do not meet our policy criteria.

All parties will have an equal opportunity to submit evidence, documents, and witness information.

A complaint may be dismissed if the complainant withdraws it in writing, is no longer part of the school, or if evidence is insufficient. All dismissals will be communicated in writing.

Multiple complaints may be consolidated if they involve related incidents or individuals.

Upon conclusion of the investigation, a written outcome will be shared with all involved parties, including any corrective actions taken.

EXTERNAL COMPLAINT OPTIONS: If a resolution is not reached through our internal process, students may file a complaint with the following agencies:

Arizona State Board of Cosmetology
https://boc.az.gov/complaints
1740 W. Adams St. #4400, Phoenix, AZ 85007
(480) 784-4539

The Board investigates violations such as false advertising, unlicensed activity, sanitation issues, and professional misconduct. Include detailed descriptions and documentation (copies only) with your complaint. Complaints can be mailed or submitted online.

National Accrediting Commission of Career Arts & Sciences (NACCAS) Complaint Form:
https://naccasngo.sharepoint.com/.../Complaint%20Form.pdf

Mail to: NACCAS, 3015 Colvin Street, Alexandria, VA 22314

PLEASE NOTE: NACCAS requires that all internal school procedures be exhausted before it will consider a student complaint. It does not act as a court of appeals or offer personal resolution but ensures institutional compliance with accreditation standards.

IMPORTANT REMINDER: Students will not be subject to retaliation for filing a complaint in good faith. Our goal is to support a safe and supportive learning environment where concerns are addressed respectfully and promptly.

SCHOOL CALENDAR

The Studio is open Monday thru Saturday during class hours and is closed on the following Holidays: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day and Thanksgiving Day and the Friday following it. In addition, the school closes for a week in the winter. These dates are published well in advance for students to make arrangements. The school may give notice at any time for changes in this calendar.

CONSTITUTION DAY

Constitution Day was established by Congress in an effort to increase knowledge about the United States Constitution. The amendment, proposed by Senator Robert C. Byrd, was passed in December 2004, and requires all educational institutions to commemorate Constitution Day by offering education and programs each year on September 17 (or in the preceding or following week if the date falls on a Saturday, Sunday, or holiday).

Constitution Day commemorates September 17, 1787, the signing of the United States Constitution. The Constitution established America's national government and fundamental laws and guaranteed certain basic rights for its citizens. Constitution Day also serves as a reminder to participate in the political process by exercising our right to vote. The school celebrates Constitution Day with an event and promotes awareness of the U.S. Constitution and voter registration information to all present. This year's Constitution Day will be celebrated September 17, 2025. To view an interactive version of the U.S. Constitution, go to the National Constitution Center at https://constitutioncenter.org/.

AFFIRMATIVE ACTION STATEMENT

The Studio does not discriminate on the basis of sex, age, race, color, religion, ethnic origin, physical handicaps, Veteran status, or national origin and is committed to the education of a non-racially identifiable student body.

Outcomes, Physical Requirements and Licensure Requirements

THE Studio ACADEMY OF BEAUTY

Listed below are statistics from the most recent reporting year, 2021. They show the graduation rates, licensure rates for graduates and placement rates for graduates of our school.

CHANDLER CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	CHANDLER CAMPUS
Graduation Rate	71%	98%	100%	91%
Licensure Rate	94%	88%	100%	90%
Placement Rate	72%	66%	83%	67%

PHOENIX CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	PHOENIX CAMPUS
Graduation Rate	75%	95%	100%	90%
Licensure Rate	94%	84%	75%	86%
Placement Rate	74%	63%	80%	65%

TOLLESON CAMPUS	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	TOLLESON CAMPUS
Graduation Rate	79%	98%	92%	93%
Licensure Rate	94%	96%	100%	96%
Placement Rate	69%	64%	82%	66%

CUMULATIVE ALL CAMPUSES	COSMETOLOGY	ESTHETICS	HAIRSTYLIST	ALL CAMPUSES
Graduation Rate	75%	97%	96%	92%
Licensure Rate	94%	90%	94%	91%
Placement Rate	74%	65%	81%	68%

Physical Demands related to Cosmetology and Hairstyling: The main areas of stress are the back, neck, shoulders, wrists, feet and legs due to standing for long periods of time. Being in good physical condition will help to alleviate any problems.

Safety Requirements related to Cosmetology and Hairstyling are proper sanitation and sterilization practices. You will be responsible for the proper sanitizing of all your tools and implements. Gloves should be worn during chemical procedures and anytime there is a possible contact with any bodily fluids. You will share in the responsibility of keeping all areas of the school, not just your personal workspace, neat and clean.

Physical Demands related to the field of Esthetics: Sitting or standing for long periods of time, repetitive hand and wrist motion, bending or twisting of body. Being in good physical condition will help to alleviate any problems.

Safety Requirements related to the field of Esthetics are proper sanitation and sterilization practices. You will be responsible for the proper sanitizing of all your tools and implements. Gloves should be worn during chemical procedures and anytime there is a possible contact with any bodily fluids. You will share in the responsibility of keeping all areas of the school, not just your personal workspace, neat and clean.

State Board Licensure: Upon successful graduation from The Studio Academy of Beauty, you will be eligible to take the Arizona Barbering and Cosmetology Board licensure exam. For Cosmetology and Esthetics, this consists of 2 written exams. The practical written exam will ask you to demonstrate proficiency in your area of study (either Cosmetology, or Esthetics). The written theory exam is a 100 question test. You must pass with a score of 75% on both exams to receive your license. For Hairstyling and Educators, the license exam consists of an in-person practical test and a written theory test. You must pass with a score of 75% on both exams to receive your license. You will then be eligible to work in the State of Arizona as a Cosmetologist, Hairstylist, Educator or an Esthetician. For more detailed information, you can go to bcb.az.gov.

THE Studio ACADEMY OF BEAUTY

Campus Security Report 2024 - CHANDLER CAMPUS

The Studio Academy of Beauty makes every effort to maintain a safe environment for its students and staff members. As a part of that effort, anyone who witnesses or is involved in a crime at The Studio Academy of Beauty facilities or their surrounding parking areas should immediately call 911 to report it to law enforcement officials. Immediately after contacting law enforcement officials, the crime should be reported to the School director or most senior staff member present if the School director is not available. If the School director or most senior staff member present is involved in the crime, you should instead report it to the Owner/President of the School. Information regarding registered sex offenders can be obtained from the local Police Department or AZ Sex Offender Information website: http://www.azdps.gov/Services/Sex_Offender/

The following statistics are provided for you information and use in making an informed decision. They reflect occurrences of the listed crimes from the period January 1, 2021 through December 31, 2023.

OFFENCES	2021	2022	2023
Murder and non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
HATE CRIMES			
Murder and non-negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction/Damage/Vandalism of property	0	0	0
DISCIPLINARY ACTION			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0
ARRESTS			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0
VAWA OFFENSES			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Verification Policy

About Financial Aid Verification

The U.S. Department of Education selects a number of Free Application for Federal Student Aid forms (FAFSAs) for a process called verification. Yours may be selected.
If your FAFSA is selected for verification, The Studio Academy of Beauty (TSAOB) will need to collect additional documentation from you in order to verify some of the information you provided on your FAFSA. For example, TSAOB may ask for additional information about your income, the number of people in your household, the number of people attending college in your household and/or other information. This page will give you an idea of what to expect if your FAFSA is selected for verification.

How You Will Be Notified

When the Department of Education sends you the Student Aid Report (SAR), it will include an asterisk (*) next to the Expected Family Contribution (EFC). The asterisk lets you know that TSAOB will ask for documentation for the verification process.
One of our Financial Aid Advisors will reach out and notify you if you are selected for verification and what information the Department of Education has requested.
After you submit the requested documents to our Financial Aid advisor, we will ask you to come in and sign/date the required Verification Form.

Timeframe for Student Response

Financial Aid cannot be awarded until the verification process is successfully completed. As a result, students must successfully complete the verification process before their start date or make other payment arrangements.

Correcting Errors on the FAFSA

If the FAFSA information changes as a result of the verification process, your Financial Aid Advisor will:

- Direct you to update your FAFSA with the required changes
- Recalculate the Federal Pell Grant based on the student's recalculated EFC
- Notify you via Award Letter of any changes to that academic year's FSA package

- Adjust that academic year's FSA package based on the recalculated EFC

Verification Deadline and Failure to Submit

TSAOB will not award or disburse Federal Student Aid (FSA) until the verification process is complete. Failure to complete the verification process before your start date may result in a student not being eligible for FSA, in which case the student will need other means to pay for their program before being allowed to start.

Subsequent FAFSA Transactions

If you make changes or updates to your FAFSA, they will result in a subsequent transaction being sent to TSAOB. If the subsequent transaction is selected for verification or there has been a change in your EFC which impacts eligibility after federal student aid has been awarded or disbursed, you will be notified by your Financial Aid Administrator. You have 15 calendar days after the date of notification to submit all requested documentation for review. Failure to submit the requested documents within the 15-day timeframe will result in the cancellation of all need-based FSA and a requirement to make other payment arrangements or have your enrollment terminated.

Additional Review

To protect our students and the integrity of our institution, TSAOB reserves the right to select any student record for additional review. As part of the additional review process, the student will have 15 days to provide the requested documentation. TSAOB may request identifying information including, but not limited to:

- A valid, unexpired government-issued photo ID (color copy); and
- Address verification (in the form of a utility bill, rental statement, etc.)
- Official transcripts (high school and college)

Reviews will be evaluated on a case-by-case basis. If this information is not submitted or is unable to be confirmed, all need-based FSA will be cancelled and the student will be requirement to make other payment arrangements or have their enrollment terminated. Additionally, any information believed to be fraudulent will be forwarded to the U.S. Department of Education, Office of Inspector General, and/or other federal, state and/or local agencies for further investigation. Any questions regarding the process should be directed to the School Director.

I. Crime Reporting

To report a crime:
Contact School Administrators in person or at (480) 857-1138 – _CHANDLER, (602) 841-5993 PHOENIX, (623) 225-9563 - TOLLESON (non-emergencies), dial 9-1-1- (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside the building should be reported to the Local Police department. In addition you may report a crime to the following School Administrators:

1. School Director 480-857-1138 ext. 101 CHANDLER 602-841-5993 ext. 101 PHOENIX 623-225-9563 ext. 101 TOLLESON

2. Student Services 480-857-1138 ext. 106 CHANDLER 602-841-5993 ext. 106 PHOENIX 623-225-9563 ext. 106 TOLLESON

The School Administration encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the School Administration cannot hold reports of crime in confidence. All reports will be investigated. Violations of the law will be referred to law enforcement agencies and when appropriate, to the School Disciplinary Committee for review. When a potentially dangerous threat to the School community arises, timely reports or warnings will be issued as described above.

Confidential Reporting Procedures
If you are the victim of a crime and do not want to pursue action within the School or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Local Police Department can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the School can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the school.

II. Access Policy
During business hours, the School will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all School facilities is by key, if issued, or by admittance via School Administration. In the case of periods of extended closure, the School will admit only those with prior written approval.

III. Policies Concerning Campus Law Enforcement

Campus law enforcement is conducted by local law enforcement agencies.
Students or employees who witness or are involved in any kind of criminal action or emergency and do not report the crime or emergency promptly may be subject to termination from enrollment or employment.

IV. Security Awareness and Crime Prevention Programs

During orientation personal safety, crime prevention and facility security are outlined. Students are told about crime on-campus and in surrounding areas. Similar information is presented to new employees.
A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.
In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets as appropriate.
When time is of the essence, information is released to the School community through security alerts as indicated above.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call the Eagle Patrol Services for an escort.

V. Crime Prevention

An orientation is held with new students and employees that, among other things, serves to inform them about strategies for crime prevention.

VI. Off Campus Student Organizations – _Reporting of Criminal Activity

The Studio Academy of Beauty does not sanction or support any off-campus student organizations.

VII. Sex Offender Registration

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the School is providing a link to the AZ Sex Offender Information website. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student.
The Arizona Department of Public Safety is responsible for maintaining this information. Follow the link below to access the AZ Sex Offender Information website.
http://www.azdps.gov/Services/Sex_Offender/

CAMPUS SEXUAL MISCONDUCT POLICIES

1. Introduction

The Studio Academy of Beauty is committed to providing an environment for all students, faculty and staff that is free from sex discrimination, including sexual misconduct.

2. Scope of the Policy

This Policy governs sexual misconduct involving students that occurs on any Studio Academy of Beauty property or in connection with any school-sponsored program or event. This Policy applies to all students, employees, and third parties conducting business with The Studio Academy of Beauty, regardless of the person's gender, gender identity, sexual orientation, age, race, nationality, class status, ability, religion or other protected status.

3. Prohibited Conduct

Sexual misconduct comprises a broad range of behaviors focused on sex that may or may not be sexual in nature. Any intercourse or other intentional sexual touching or activity without the other person's consent is sexual assault, which is a form of sexual misconduct under this Policy. Sexual harassment and sexual exploitation, stalking, domestic violence, and dating violence are also forms of sexual misconduct. Intimidation for one of these purposes is sexual misconduct, as is retaliation following an incident of alleged sexual misconduct or attempted sexual misconduct. The definitions for specific acts of sexual misconduct can be found in the Definitions of Key Terms at the end of this Policy statement. Misconduct can occur between strangers or acquaintances, or people who know each other well, including between people involved in an intimate or sexual relationship, can be committed by anyone regardless of gender identity, and can occur between people of the same or different sex or gender. This Policy prohibits all forms of sexual misconduct.

4. Options for Assistance Following an Incident of Sexual Misconduct

The Studio Academy of Beauty strongly encourages any victim of sexual misconduct to seek immediate assistance. Seeking prompt assistance may be important to ensure a victim's physical safety or to obtain medical care. The Studio Academy of Beauty strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation.

Reporting Incidents of Sexual Misconduct

Victims of sexual misconduct may file a report with the Local Police Department. Victims may also file a report with the Title IX Coordinator for their respective campus. More information about reporting an incident of sexual misconduct can be found in Section 6 of this Policy, below.

The victim of the sexual assault may choose to have the investigation pursued by the criminal justice system and The Studio Academy of Beauty's disciplinary procedures. The school and the criminal justice system work independently from each other. Law enforcement officers do not determine whether a violation of this Policy has occurred. The campus Title IX Coordinator will guide the victim through the available options and support the victim in his or her decision.

Support Services Available

Counseling, advocacy and support services are available for victims of sexual misconduct, whether or not a victim chooses to make an official report or participate in the school's disciplinary or criminal process. The Studio Academy of Beauty does not provide counseling or health care services. Personal

counseling offered by The Studio Academy of Beauty will be limited to initial crisis assessment and referral.
Sexual misconduct crisis and counseling options are available locally and nationally through a number of agencies, including:

National Resources:
National Sexual Assault Hotline - 800-656-4673
National Domestic Violence Hotline - 800-799-7233

Local Resources:

Administration of Resources and Choices

Crisis Line: (520) 566-1919
Non-emergency Line: (520) 623-3341
www.arc-az.org

Amberly's Place

24-hour Hotline: (928) 373-0849
www.amberlysplace.com

A New Leaf

Phone: (480) 969-4024
CONTACS: 1-800-799-7739 (Shelter placement assistance)
www.turnanewleaf.org

Arizona's Children Association

Phone: (520) 622-7611
www.arizonaschildren.org/

Arizona Coalition To End Sexual and Domestic Violence

Phone: (602) 279-2900
Toll-free: 1-800-782-6400
TTY: (602) 279-7270
www.azcadv.org

Colorado River Regional Crisis Shelter

Crisis Line: 1-888-499-0911
Local Crisis Line: (928) 669-0107
Business phone: (928) 669-8527
http://crrcs.com/

EMPACT - SPC

Hotline: (480) 736-4949
Hotline: 1-800-656-HOPE (Toll-free)
www.empact-spc.com

Glendale Police Department Victim Assistance

West Valley Advocacy Center (WVAC)
Glendale PD Advocates: (623) 930-3030
WVAC Phone: (623) 930-3720
www.glendaleaz.com/advocacycenter/

The campus Title IX Coordinator will work with all students affected by sexual misconduct to ensure their safety and support their wellbeing. This assistance may include providing accommodations to support or protect a student after an incident of sexual misconduct and while an investigation or disciplinary proceeding is pending. Such accommodations may include the ability to alter class schedules, withdraw from/retake a class without penalty, and access academic support (e.g., tutoring).

5. Title IX Coordinator

The campus Title IX Coordinator is responsible for monitoring and overseeing The Studio Academy of Beauty's compliance with Title IX and the prevention of sex harassment, sexual misconduct and discrimination. The Title IX Coordinator is:

> Knowledgeable and trained in school policies and procedures and relevant state and federal laws;
> Available to advise any individual, including a complainant, respondent, or a third party, about school and community resources and reporting options;
> Available to provide assistance to any school employee regarding how to respond appropriately to a report of Title IX-related prohibited conduct and related retaliation;
> Participates in ensuring the effective implementation of this Policy, including monitoring compliance with all procedural requirements, record keeping, and timeframes; and
> Responsible for overseeing training, prevention, and education efforts and annual reviews of climate and culture.

Corporate Title IX contacts: Greta Matthew – greta@tsaob.com
Yovi Rosa Gomez – yovi@tsaob.com

Inquiries or concerns about Title IX may also be referred to the Campus Directors:

Chandler Campus:
RaChelle Minter
610 N. Alma School Rd., #38
Chandler, AZ 85224
480 857-1138
rachelle@tsaob.com

Phoenix Campus:
Shelli Miller
8046 N. 19th Ave.
Phoenix, AZ 85021
602 841-5993
greta@tsaob.com

Tolleson Campus:
Erinn Escarzaga
9897 W. McDowell Rd., #810
Tolleson, AZ 85353
623 225-9563
erinn@tsaob.com

6. Reporting Policies and Protocols

The Studio Academy of Beauty strongly encourages all members of the school community to report information about any incident of sexual misconduct as soon as possible, whether the incident occurred on or off campus.

Reporting to the Institute

An incident of sexual misconduct may be reported directly to the campus Title IX Coordinator. If the campus Title IX Coordinator is the alleged perpetrator of the sexual misconduct, the report should be submitted to The Studio Academy of Beauty President. Filing a report with a school official will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgment from officers.

An individual who has experienced an incident of sexual misconduct may report the incident at any time, regardless of how much time has elapsed since the incident occurred. The Studio Academy of Beauty will respond to all reports in a manner that treats each individual with dignity and respect and will take prompt responsive action to end any misconduct, prevent its recurrence, and address its effects.

Reporting to Law Enforcement

An incident of sexual misconduct can be reported to law enforcement at any time, by calling 911. At the complainant's request, The Studio Academy of Beauty will assist the complainant in contacting law enforcement. If the complainant decides to pursue the criminal process, the school will cooperate with law enforcement agencies to the extent permitted by law. Filing a police report will:

> Ensure that a victim of sexual assault receives the necessary medical treatment and tests

> Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)

> Assure the victim has a referral to confidential counseling from counselors specifically trained in the area of sexual assault

Definitions of Key Terms

Sexual harassment and sexual exploitation, stalking, domestic violence, and dating violence are also forms of sexual misconduct. Intimidation for one of these purposes is sexual misconduct, as is retaliation following an incident of alleged sexual misconduct or attempted sexual misconduct.

Dating Violence: "Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

(ii) For the purposes of this definition—

(A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

(B) Dating violence does not include acts covered under the definition of domestic violence."

Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting. It is also a violation of The Studio Academy of Beauty policy and is prohibited.

Domestic Violence: "A felony or misdemeanor crime of violence committed—

(A) By a current or former spouse or intimate partner of the victim;

(B) By a person with whom the victim shares a child in common;

(C) By a person who is cohabiting with, or has cohabited with, the victim as a spouse or intimate partner;

(D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

(E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred."

Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting. It is also a violation of The Studio Academy of Beauty policy and is prohibited. Examples of domestic violence and dating violence behaviors or activities directed against a family member, a household member, or a person one is dating or has dated include, but are not limited to: (1) violence or threats of violence (even in the absence of bodily injury); (2) negligent or reckless use of physical force; (3) conduct that may reasonably be expected to exploit or coerce another; (4) restraint; (5) prevention of another's ability to communicate or move freely by the use of threats, intimidation, abuse or physical force; (6) unauthorized entry and, specifically, uninvited threatening presence in another's room or office; and (7) other conduct intended to intimidate, manipulate, humiliate, terrorize, or isolate the other person. Domestic violence and dating violence can be a single act or a pattern of behavior in a relationship. Engaging in such behaviors or activities is a violation of The Studio Academy of Beauty policy and is prohibited.

Sexual Assault: "An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program[.]" The Federal Bureau of Investigation's Uniform Crime Reporting Program defines these offenses as follows:

> Rape: "The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim."
>
> Sex Offenses: "Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
>
> > A. Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
> >
> > B. Incest—Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
> >
> > C. Statutory Rape—Sexual intercourse with a person who is under the statutory age of consent."

Sexual assault can be committed by any person against another person, regardless of gender, gender identity, sexual orientation, or past or current relationship status. Sexual assault may occur with or without physical resistance or violence.

Any incident meeting one or more of these definitions is considered a crime for the purposes of Clery Act reporting. It is also a violation of The Studio Academy of Beauty policy and is prohibited.

Stalking: "(i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

> (A) Fear for the person's safety or the safety of others; or
>
> (B) Suffer substantial emotional distress.

(ii) For purposes of this definition—

> (A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
>
> (B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

(C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling."7

Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting. It is also a violation of The Studio Academy of Beauty policy and is prohibited. Examples of stalking behaviors or activities, when conducted in connection with the above definition, include, but are not limited to: (1) non-consensual communication, including face to face communication, telephone calls, voice messages, e-mails, text messages, written letters, gifts, or any other communications that are unwelcome; (2) use of online, electronic or digital technologies, such as posting pictures or text in chat rooms or on websites, sending unwanted or unsolicited e-mail or talk requests, posting private or public messages on Internet sites, social networks, and/or school bulletin boards, installing spyware on a person's computer, or using Global Positioning Systems (GPS) or similar technology to monitor a person; (3) pursuing, following, waiting for, or showing up uninvited at or near a residence, workplace, classroom, or other places frequented by the person; (4) surveillance or other types of observation, including staring and voyeurism; (5) trespassing; (6) vandalism; (7) non-consensual touching; (8) direct verbal or physical threats against a person or a person's family member, pet or personal property; (9) gathering information about a person from friends, family, or co-workers; (10) accessing private information through unauthorized means; (11) threats to harm self or others; (12) defamation and/or lying to others about the person; and (13) using a third party or parties to accomplish any of the above. Engaging in such stalking behaviors or activities is a violation of The Studio Academy of Beauty policy and is prohibited.

Coercion: The act of compelling or forcing someone to act based on pressure, harassment, threats, or intimidation.

Consent: For purposes of this policy, effective consent means words or actions that demonstrate to a reasonable person a knowing and voluntary agreement to engage in mutually agreed-upon sexual activity. Effective consent cannot be gained by threat, force, coercion or intimidation or by ignoring words or actions that indicate a lack of consent or objection to the activity. Consent to one form of sexual activity does not imply consent to other forms of sexual activity. Consent can be rescinded at any time. It is the responsibility of the person who wants to engage in the sexual activity to ensure that he or she has effective consent from any other person involved. Silence, lack of protest, or lack of resistance are not sufficient standing alone to establish consent. The actions of the individuals involved and the context in which those actions occurred will be considered in determining whether or not there was consent. The existence of a dating relationship or a past sexual relationship between the persons involved is not a sufficient basis to assume consent. Past consent between two individuals does not imply present or future consent to sexual activity.

Consent is not valid when a person is incapable of giving consent: (1) due to the person's use or consumption of drugs or alcohol; (2) when intimidation, threats, physical force, or other actions that are coercive are applied; (3) when a physical or mental condition is present such that the person cannot knowingly or voluntarily give consent; or (4) when a person is under the age of 16.

Alcohol-related incapacity results from a level of alcohol ingestion that is more severe than mere impairment, being under the influence, drunkenness or intoxication. Consumption of alcohol or other drugs alone is insufficient to establish incapacitation. The question of incapacitation is determined on a case-by-case basis using both objective and subjective standards and includes an

analysis of the objective behaviors of the person alleging sexual misconduct and whether the accused person knew or reasonably should have known that the person was incapacitated, or if the accused person played a role in creating the circumstances of incapacity. Whether the accused person knew or reasonably should have known the other person was incapacitated will be assessed in light of all relevant circumstances. Objective physical indications of incapacity include slurred speech, difficulty walking or standing, vomiting, and losing consciousness.

The use of alcohol or other drugs does not make a victim at fault for sexual misconduct. The use of alcohol or other drugs does not minimize or excuse a person's responsibility for committing sexual misconduct. Nor does the use of alcohol or other drugs minimize or excuse a person's responsibility for determining whether another person is capable of giving consent, as described above.

Retaliation: Retaliation against any person for reporting, supporting a victim, or providing information in connection with a complaint of sexual misconduct, domestic violence, dating violence, and stalking includes, but is not limited to: (1) pressuring a person to drop or not support a complaint; (2) encouraging a person to provide false and misleading information; (3) engaging in conduct that may reasonably be perceived to affect adversely that person's educational, living or work environment; (4) threatening, intimidating or coercing the person; or (5) otherwise discriminating against any person for exercising their rights and responsibilities under this policy. Depending on the particular circumstances, retaliation may also be unlawful.

Retaliation as defined here violates The Studio Academy of Beauty policy and is prohibited.

Sexual Misconduct: Any non-consensual act of a sexual nature, which may or may not involve physical contact. Sexual misconduct may vary in severity and includes a range of behaviors and attempted behaviors, including, but not limited to sexual harassment as defined in Policy 311, Non-Discrimination and Prevention of Harassment and Related Unprofessional Conduct.

Sexual misconduct includes sexual assault (as defined above) and also includes unwelcome sexual conduct that does not constitute sexual assault but is sexually violating in nature, such as nonconsensual physical contact of a sexual nature including, but not limited to, intentional contact of a sexual nature with the breasts, buttocks, groin, or mouth or contact of a sexual nature with any other body parts.

Sexual misconduct also includes sexually exploitative behavior and attempted sexually exploitative behavior. Examples of sexually exploitative behavior include, but are not limited to: (1) prostituting another person; (2) recording or capturing (through any means) images or audio of another person's sexual activity, intimate body parts, or nudity without that person's consent, and/or sharing this material without the other person's consent; (3) viewing or allowing or aiding others to view another person's sexual activity, intimate body parts, or nudity without the person's consent; and (4) sexual exhibitionism or exposure of one's genitalia in the presence of others without their consent.

Exception: The The Studio Academy of Beauty's prohibition of sexual exploitation is not intended to prohibit the use of sexually-explicit materials that are reasonably related to the The Studio Academy of Beauty's academic mission. Specifically, this section is not intended to proscribe or inhibit the use of sexually-explicit materials, in or out of the classroom, when in the judgment of a reasonable person the use of such materials appropriately promote genuine discourse, inquiry and learning.

Sexual misconduct as defined here violates The Studio Academy of Beauty policy and is prohibited.

GENERAL CRIME AND SECURITY PROCEDURES

Timely Warnings

In the event that a situation arises, that, in the judgment of the School Administration, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued verbally and/or in writing during theory class.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the School Administration may provide those present with more immediate notification. Anyone with information warranting a timely warning should report the circumstances to the School Administration, by phone (480 857-1138) or in person to a School administrator.

Policy For Reporting The Annual Disclosure of Crime Statistics

The School Administration prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is available from any member of the School administrative staff. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus.

Campus crime, arrest and referral statistics include those reported to School Administration and local law enforcement agencies.

Each year, a notification is made to all enrolled students and employees that indicates how to obtain a copy of this report. Faculty and staff receive similar notification. All prospective employees may obtain a copy from a School administrator or by calling (480) 857-1138 – CHANDLER, (602) 841-5993 PHOENIX, (623) 225-9563 - TOLLESON.

Crime Reporting

To report a crime:

Contact School Administrators in person or at (480) 857-1138 – CHANDLER, (602) 841-5993 PHOENIX, (623) 225-9563 - TOLLESON (non-emergencies), dial 9-1-1- (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside the building should be reported to the Local Police department. In addition you may report a crime to the following School Administrators:

1. School Director	480-857-1138 ext. 101	CHANDLER
	602-841-5993 ext. 101	PHOENIX
	623-225-9563 ext. 101	TOLLESON
2. Student Services	480-857-1138 ext. 106	CHANDLER
	602-841-5993 ext. 106	PHOENIX
	623-225-9563 ext. 106	TOLLESON

The School Administration encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the School Administration cannot hold reports of crime in confidence.

All reports will be investigated. Violations of the law will be referred to law enforcement agencies and when appropriate, to the School Disciplinary Committee for review. When a potentially dangerous threat to the School community arises, timely reports or warnings will be issued as described above.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the School or the criminal justice system, you may still want to consider making a confidential report. With your permission, the local Police Department can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the School can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the school.

Access Policy

During business hours, the School will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all School facilities is by key, if issued, or by admittance via School Administration. In the case of periods of extended closure, the School will admit only those with prior written approval.

Missing Person Notification Policy

The Studio Academy of Beauty does not offer housing options for students and as such has no reliable means to determine if students are absent by choice or other circumstance.

The Studio Academy of Beauty does, as a matter of policy, reach out to students who are absent via phone, text and other electronic means of communication provided by the student during enrollment at the school. When we are unable to reach an absent student for more than 24 hours, we generally take no action with local authorities unless, in the judgment of a school administrator, fowl play is suspected. If fowl play is suspected, the school will contact the local authorities to report the circumstances

surrounding the student's absence and support any subsequent investigation by the local authorities. If the school contacts local authorities regarding a student under the age of 18 and not imancipated, the school will contact their designated parent/guardian within 24 hours.

Fire Safety

I. Occurrences of Fire

The Studio Academy of Beauty has had no occurrences of fire on campus.

II. Injuries Related to Fire

The Studio Academy of Beauty has had no occurrences of injuries related to fire on campus.

III. Deaths Related to Fire

The Studio Academy of Beauty has had no occurrences of death related to fire on campus.

IV. Property Damage Related to Fire

The Studio Academy of Beauty has had no occurrences of property damage related to fire on campus.

V. Fire Drills

The Studio Academy of Beauty has annual fire drills at each campus.

VI. Policies Regarding Portable Electronic Appliances, Smoking and Open Flames

The Studio Academy of Beauty does not allow students to possess or operate portable electronic devices on campus with the exception of cell phones and the items provided by the school in the student kit.

Smoking is prohibited only in designated areas outside school facilities.

Open Flames are prohibited in and around school facilities with the exception of cigarette lighters used to light cigarettes in designated smoking areas outside school facilities.

VII. Evacuation Procedures

Evacuation maps are posted throughout each campus facility.

VIII. Fire Safety and Education

Fire Safety is taught just prior to the annual fire drill.

Substance Abuse Policy

The Studio Academy of Beauty complies with the federal Drug Free Schools and Campuses Act (DFSCA) which prohibits the unlawful possession, use, or distribution of alcohol and illicit drugs by students and employees on the school premises or in conjunction with any off-campus school-sponsored activity. In accordance with federal regulations, The Studio Academy of Beauty's policy is included in our online disclosures, which is made available on our website: www.thestudioacademyofbeauty.com

To insure the Substance Abuse Policy is disclosed annually to students who enroll at a date after the initial distribution and for employees who are hired at different points throughout the year, the Substance Abuse Policy is included with the annual Campus Crime and Security Report, which is distributed to every student and employee annually. The Substance Abuse Policy is also included in the Employee Policies and Procedures Document which is provided to each employee upon hiring. The

school conducts a periodic review of this policy to determine the effectiveness of this policy and to ensure that disciplinary sanctions for violating standards of conduct are enforced consistently.

The Studio Academy of Beauty is an in-person educational environment where students are under the constant supervision of licensed educators while clocked in. This makes it easier to observe any violations of the Standards of Conduct.

Standards of Conduct

- No student or employee shall manufacture, distribute, use or possess alcohol, a controlled substance or drug paraphernalia while on the school premises or in conjunction with any off-campus school- sponsored activity.
- A student or employee may possess a controlled substance for their sole use while on the school premises or in conjunction with any off-campus school-sponsored activity if, and only if, it is authorized by law. Under no circumstance is a student or employee permitted to manufacture or distribute a controlled substance.
- No student shall report to campus, and no employee shall report to work while under the influence of alcohol or a controlled substance, except as prescribed by a physician, which affects alertness, coordination, reaction, response, judgment, decision making, or safety.

School Disciplinary Actions

Students or employees who violate this policy will be subject to disciplinary actions up to and including termination. The severity of the actions will be determined by the severity and frequency of the violation(s) as judged by and in the sole discretion of the school administration.

Legal Sanctions

FEDERAL SANCTIONS: The most recent Federal Drug Trafficking Penalties can be found at https://www.dea.gov/drug-information/drug-policy. The following charts summarize the Federal Trafficking Penalties:

FEDERAL TRAFFICKING PENALTIES

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500–4999 grams mixture	**First Offense:** Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than $5 million if an individual, $25 million if not an individual. **Second Offense:** Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.	5 kgs or more mixture	**First Offense:** Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than $10 million if an individual, $50 million if not an individual. **Second Offense:** Not less than 15 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than $20 million if an individual, $75 million if not an individual. **2 or More Prior Offenses:** Not less than 25 years. Fine of not more than $20 million if an individual, $75 million if not an individual.
Cocaine Base (Schedule II)	28–279 grams mixture		280 grams or more mixture	
Fentanyl (Schedule II)	40–399 grams mixture		400 grams or more mixture	
Fentanyl Analogue (Schedule I)	10–99 grams mixture		100 grams or more mixture	
Heroin (Schedule I)	100–999 grams mixture		1 kg or more mixture	
LSD (Schedule I)	1–9 grams mixture		10 grams or more mixture	
Methamphetamine (Schedule II)	5–49 grams pure or 50–499 grams mixture		50 grams or more pure or 500 grams or more mixture	
PCP (Schedule II)	10–99 grams pure or 100–999 grams mixture		100 gm or more pure or 1 kg or more mixture	

		PENALTIES
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	**First Offense:** Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine $1 million if an individual, $5 million if not an individual. **Second Offense:** Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if not an individual.
Flunitrazepam (Schedule IV)	1 gram	
Other Schedule III drugs	Any amount	**First Offense:** Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than $500,000 if an individual, $2.5 million if not an individual. **Second Offense:** Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than $1 million if an individual, $5 million if not an individual.
All other Schedule IV drugs	Any amount	**First Offense:** Not more than 5 yrs. Fine not more than $250,000 if an individual, $1 million if not an individual. **Second Offense:** Not more than 10 yrs. Fine not more than $500,000 if an individual, $2 million if other than an individual.
Flunitrazepam (Schedule IV)	Other than 1 gram or more	
All Schedule V drugs	Any amount	**First Offense:** Not more than 1 yr. Fine not more than $100,000 if an individual, $250,000 if not an individual. **Second Offense:** Not more than 4 yrs. Fine not more than $200,000 if an individual, $500,000 if not an individual.

FEDERAL TRAFFICKING PENALTIES—MARIJUANA

DRUG	QUANTITY	1st OFFENSE	2nd OFFENSE *
Marijuana (Schedule I)	1,000 kg or more marijuana mixture; or 1,000 or more marijuana plants	Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than life. Fine not more than $10 million if an individual, $50 million if other than an individual.	Not less than 15 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $20 million if an individual, $75 million if other than an individual.
Marijuana (Schedule I)	100 kg to 999 kg marijuana mixture; or 100 to 999 marijuana plants	Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than life. Fine not more than $5 million if an individual, $25 million if other than an individual.	Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $8 million if an individual, $50 million if other than an individual.
Marijuana (Schedule I)	More than 10 kgs hashish; 50 to 99 kg marijuana mixture More than 1 kg of hashish oil; 50 to 99 marijuana plants	Not less than 20 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine $1 million if an individual, $5 million if other than an individual.	Not less than 30 yrs. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if other than an individual.
Marijuana (Schedule I)	Less than 50 kg marijuana (except 50 or more marijuana plants regardless of weight); 1 to 49 marijuana plants;	Not more than 5 yrs. Fine not more than $250,000, $1 million if other than an individual	Not more than 10 yrs. Fine $500,000 if an individual, $2 million if other than individual
Hashish (Schedule I)	10 kg or less	Not more than 5 yrs. Fine not more than $250,000, $1 million if other than an individual.	Not more than 10 yrs. Fine $500,000 if an individual, $2 million if other than individual
Hashish Oil (Schedule I)	1 kg or less	Not more than 5 yrs. Fine not more than $250,000, $1 million if other than an individual.	Not more than 10 yrs. Fine $500,000 if an individual, $2 million if other than individual

*The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is not less than 25 years imprisonment and a fine up to $20 million if an individual and $75 million if other than an individual.

Arizona Laws & Sanctions

The **Arizona Revised Statutes** can be found on the Arizona State Legislature website. Relevant statutes include **A.R.S. Title 4 – Alcoholic Beverages**, **A.R.S. Title 13 – Criminal Code**, and **A.R.S. Title 36 - Public Health and Safety**. A.R.S. Title 13, chapters 6-9 include information regarding classification of offenses, sentencing, fines, and probation; chapter 12 includes information regarding hazing, including the coercion or force of the "consumption of any food, nonalcoholic liquid, alcoholic liquid, drug or other substance that poses a substantial risk of death, physical injury or emotional harm." A.R.S. Title 13, chapter 34 covers various drug offenses, including the possession and trafficking of controlled substances, and chapter 34.1 specifically addresses enhanced penalties and provisions related to drug trafficking. A.R.S. Title 36, chapters 27, 28.1, and 28.2, include the Controlled Substances Act, Arizona Medical Marijuana Act, and information on the use of marijuana.

Substance	Arizona Revised Statute	Penalty
Alcohol	**A.R.S. § 4-241**(L) A person who is under the legal drinking age and who misrepresents the person's age to any person by means of a written instrument of identification with the intent to induce a person to sell, serve, give or furnish spirituous liquor contrary to law	**A.R.S. § 4-241**(L) Class 1 misdemeanor **A.R.S. § 4-426**(F) Fine of at least $250
	A.R.S. § 4-241(M) A person who is under the legal drinking age and who solicits another person to purchase, sell, give, serve or furnish spirituous liquor contrary to law	**A.R.S. § 4-241**(M) Class 3 misdemeanor **A.R.S. § 4-426**(F) Fine of at least $250
	A.R.S. § 4-241(N) A person who is under the legal drinking age and who uses a fraudulent or false written instrument of identification or identification of another person or uses a valid license or identification of another person to gain access to a licensed establishment	**A.R.S. § 4-241**(N) Class 1 misdemeanor **A.R.S. § 4-426**(F) Fine of at least $250
	A.R.S. § 4-241(O) A person who uses a driver or nonoperating identification license in violation of subsection L or N [of **A.R.S. § 4-241**]	**A.R.S. § 4-241**(O) Subject to suspension of the driver or nonoperating identification license as provided in section 28-3309 **A.R.S. § 4-426**(A) Class 2 misdemeanor

Substance	Arizona Revised Statute	Penalty
	A.R.S. § 4-241(O) A person who does not have a valid driver or nonoperating identification license and who uses a driver or nonoperating identification license of another in violation of subsection N of [**A.R.S. § 4-241**]	**A.R.S. § 4-241**(O) Has the person's right to apply for a driver or nonoperating identification license suspended as provided by section 28-3309 **A.R.S. § 4-426**(A) Class 2 misdemeanor
	A.R.S. § 4-241(P) A person who knowingly influences the sale, giving or serving of spirituous liquor to a person under the legal drinking age by misrepresenting the age of such person or who orders, requests, receives or procures spirituous liquor from any licensee, employee or other person with the intent of selling, giving or serving it to a person under the legal drinking age	**A.R.S. § 4-241**(P) Class 1 misdemeanor
	A.R.S. § 4-241(Q) A person who is at least eighteen years of age and who is an occupant of an unlicensed premises & if the person knowingly hosts on the unlicensed premises a gathering of two or more persons who are under the legal drinking age and if the person knows that one or more of the persons under the legal drinking age are in possession of or consuming spirituous liquor on the unlicensed premises	**A.R.S. § 4-241**(Q) Class 1 misdemeanor
	A.R.S. § 4-244(9) A person under the legal drinking age to buy, receive, have in the person's possession or consume spirituous liquor	**A.R.S. § 4-426**(B) Class 1 misdemeanor **A.R.S. § 4-426**(D) Suspension of the privilege to drive of a person who is under eighteen years of age for a period of up to one hundred eighty days
	A.R.S. § 4-244(20) A person to consume spirituous liquor in a public place, thoroughfare or gathering	**A.R.S. § 4-426**(A) Class 2 misdemeanor

Substance	Arizona Revised Statute	Penalty
	A.R.S. § 4-244(34) A person who is under twenty-one years of age to drive or be in physical control of a motor vehicle while there is any spirituous liquor in the person's body	**A.R.S. § 4-426**(B) Class 1 misdemeanor
	A.R.S. § 4-244(41) A person who is under twenty-one years of age to have in the person's body any spirituous liquor	**A.R.S. § 4-426**(A) Class 2 misdemeanor
Controlled Substances	**A.R.S. § 13-3453**(A) It is unlawful for a person to manufacture, distribute or possess with intent to distribute an imitation controlled substance.	**A.R.S. § 13-3453**(C) Class 6 felony
	A.R.S. § 13-3453(D) Any person of the age of eighteen years or older who violates subsection A [of **A.R.S. § 13-3453**] with respect to any person under the age of eighteen years	**A.R.S. § 13-3453**(D) Class 5 felony
Dangerous Drugs	**A.R.S. § 13-3407**(A) A person shall not knowingly: 1. Possess or use a dangerous drug. 2. Possess a dangerous drug for sale. 3. Possess equipment or chemicals, or both, for the purpose of manufacturing a dangerous drug. 4. Manufacture a dangerous drug. 5. Administer a dangerous drug to another person. 6. Obtain or procure the administration of a dangerous drug by fraud, deceit, misrepresentation or subterfuge. 7. Transport for sale, import into this state or offer to transport for sale or import into this state, sell, transfer or offer to sell or transfer a dangerous drug.	**A.R.S. § 13-3407**(B) Class 1 misdemeanor to class 2 felony **A.R.S. § 13-3407**(H) A fine of not less than one thousand dollars or three times the value as determined by the court of the dangerous drugs involved in or giving rise to the charge, whichever is greater, and not more than the maximum authorized by chapter 8 of [title 13]

Substance	Arizona Revised Statute	Penalty
Drug Paraphernalia	**A.R.S. § 13-3415**(A) Except as provided in section 36-2852 and section 36-2853, subsection C, it is unlawful for any person to use, or to possess with intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body a drug in violation of [title 13, chapter 34]	**A.R.S. § 13-3415**(A) Class 6 felony
	A.R.S. § 13-3415(B) Except as provided in section 36-2852 and section 36-2853, subsection C, it is unlawful for any person to deliver, possess with intent to deliver or manufacture with intent to deliver drug paraphernalia knowing, or under circumstances where one reasonably should know, that it will be used to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body a drug in violation of [title 13, chapter 34]	**A.R.S. § 13-3415**(B) Class 6 felony
Imitation Controlled Substances	**A.R.S. § 13-3456**(A) It is unlawful for any person to possess or possess with intent to use an imitation controlled substance.	**A.R.S. § 13-3456**(C) Class 2 misdemeanor
Imitation Over-the-Counter Drug	**A.R.S. § 13-3458**(A) It is unlawful for any person to possess or possess with intent to use an imitation over-the-counter drug.	**A.R.S. § 13-3458**(B) Class 2 misdemeanor
Imitation Prescription-Only Drug	**A.R.S. § 13-3457**(A) It is unlawful for any person to possess or possess with intent to use an imitation prescription-only drug.	**A.R.S. § 13-3457**(B) Class 2 misdemeanor
Marijuana	**A.R.S. § 13-3405**(A)	**A.R.S. § 13-3405**(B)

Substance	Arizona Revised Statute	Penalty
	Except as provided in sections 36-2852 and 36-2853, a person shall not knowingly: 1. Possess or use marijuana. 2. Possess marijuana for sale. 3. Produce marijuana. 4. Transport for sale, import into this state or offer to transport for sale or import into this state, sell, transfer or offer to sell or transfer marijuana.	Class 6 to class 2 felony **A.R.S. § 13-3405**(D) A fine of not less than $750 or three times the value as determined by the court of the marijuana involved in or giving rise to the charge, whichever is greater, and not more than the maximum authorized by chapter 8 of [title 13]
	A.R.S. § 36-2851(4) Does not allow an individual who is under twenty-one years of age to purchase, possess, transport or consume marijuana or marijuana products.	
	A.R.S. § 36-2851(8) Does not allow any person to: (a) Smoke marijuana in a public place or open space.	
Narcotic Drugs	**A.R.S. § 13-3408**(A) Except as provided in section 36-2850, paragraph 16, subdivision (b), section 36-2852 and section 36-2853, subsection C, a person shall not knowingly: 1. Possess or use a narcotic drug. 2. Possess a narcotic drug for sale. 3. Possess equipment or chemicals, or both, for the purpose of manufacturing a narcotic drug. 4. Manufacture a narcotic drug. 5. Administer a narcotic drug to another person. 6. Obtain or procure the administration of a narcotic drug by fraud, deceit, misrepresentation or subterfuge. 7. Transport for sale, import into this state, offer to transport for sale or import into this state, sell,	**A.R.S. § 13-3408**(B) Class 2-4 felony **A.R.S. § 13-3408**(F) A fine of not less than $2,000 or three times the value as determined by the court of the narcotic drugs involved in or giving rise to the charge, whichever is greater, and not more than the maximum authorized by chapter 8 of [title 13]

Substance	Arizona Revised Statute	Penalty
	transfer or offer to sell or transfer a narcotic drug.	
Peyote	**A.R.S. § 13-3402**(A) A person who knowingly possesses, sells, transfers or offers to sell or transfer peyote	**A.R.S. § 13-3402**(A) Class 6 felony
Prescription-Only Drugs	**A.R.S. § 13-3406**(A) A person shall not knowingly: 1. Possess or use a prescription-only drug unless the person obtains the prescription-only drug pursuant to a valid prescription of a prescriber who is licensed pursuant to title 32, chapter 7, 11, 13, 14, 15, 16, 17, 21, 25 or 29 or is similarly licensed in another state. 5. Administer a prescription-only drug to another person whose possession or use of the prescription-only drug violates [A.R.S. § 13-3406]. 6. Obtain or procure the administration of a prescription-only drug by fraud, deceit, misrepresentation or subterfuge. 8. Possess or use a misbranded drug. 9. Manufacture, sell or distribute a misbranded drug.	**A.R.S. § 13-3406**(B) Class 6 & 3 felony Class 1 & 2 misdemeanor **A.R.S. § 13-3406**(C) A fine of one thousand dollars

A.R.S. § 4-101. 20. "Legal drinking age" means twenty-one years of age or older.

Misdemeanor	Maximum Sentence	Maximum Fine
Class 1	**A.R.S. § 1 3-707**(A) Six months	**A.R.S. § 13-802**(A) two thousand five hundred dollars
Class 2	**A.R.S. § 1 3-707**(A) Four months	**A.R.S. § 13-802**(B) seven hundred fifty dollars
Class 3	**A.R.S. § 1 3-707**(A) 30 days	**A.R.S. § 13-802**(C) five hundred dollars

See the **Arizona Criminal Sentencing Charts and Authorities** for complete sentencing information.

Conviction and probation may also include substantial fines, mandatory drug testing and community service. Penalties will be increased for violations that occur in drug-free school zones (A.R.S. §13-3411).

Arizona Law makes it unlawful:

-For a person to consume spirituous liquor in a public place, thoroughfare or gathering.

-For a person who is under twenty-one years of age to drive or be in physical control of a motor vehicle while there is any spirituous liquor in the person's body.

-For a person to buy for resale, sell or deal in spirituous liquors in this state without first having procured a license duly issued by the board.

-For a person to sell or deal in alcohol for beverage purposes without first complying with this title.

-For a person to take or solicit orders for spirituous liquors unless the person is a salesman or solicitor

-For a person to possess or to transport spirituous liquor that is manufactured in a distillery, winery, brewery or rectifying plant contrary to the laws of the United States and this state. Any property used in transporting such spirituous liquor shall be forfeited to the state and shall be seized and disposed of as provided in section 4-221.

-For a person who is under twenty-one years of age to have in the person's body any spirituous liquor.

-For a person to purchase, offer for sale or use any device, machine or process that mixes spirituous liquor with pure oxygen or another gas to produce a vaporized product for the purpose of consumption

-Education and Treatment Programs

The Risks are Real

The pressures on adults are real. Building careers, buying homes, getting married, having kids, and trying to do it all well comes with a lot of pressure. COVID-19 has magnified the stress. Some turn to drugs to cope. Just because some drugs are legal, doesn’t mean they are less dangerous.

Over time, the regular or habitual use of drugs becomes a crutch and only adds to the stress. Drugs can also cause other harms, including:

-Cocaine: Highly addictive, cocaine is involved in nearly one in five overdose deaths; its health effects include asthma, bowel decay, and increased risk of HIV.

-Methamphetamine (Meth): Meth causes devastating health effects, and sometimes death, even on the first try. Meth speeds up the body’s systems to dangerous levels. Chronic users experience anxiety, confusion, insomnia, paranoia, aggression, and more.

-Prescription and illicit opioids: Highly addictive, the substances are the top cause of overdose deaths; health effects include confusion, nausea, constipation, coma, and brain damage.

-Marijuana: Even though it is legal in many states, studies link marijuana use to various negative outcomes.

Before the risks become real and before drugs turn your life—and your family—upside down, know there is help. You can quit.

The Rise of Drug Use for Adults Ages 26-49

While young adults ages 18-25 have the highest rates of drug use across the board, drug use among adults ages 26-49 is on the rise:

-The percentage of adults age 26 and older using marijuana daily or almost daily has nearly doubled since 2015.

-Cocaine use and death rates have risen; cocaine-involved overdose rates in the U.S. have risen annually since 2012.

-Meth use is on the rise and overdose death rates climbed more than five-fold for those ages 25 to 54 between 2011 and 2018.

-The nation remains in a prescription and illicit opioids crisis, as 81,230 drug overdose deaths occurred in the U.S.—the highest single year ever reported—in the 12 months ending in May 2020; most of the overdose deaths involved a prescription or illicit opioid.

Need Help?

If you, or someone you know, needs help with drug use or prescription drug misuse, call SAMHSA's National Helpline at 1-800-662-HELP (4357) or TTY: 1-800-487-4889, or text your zip code to 435748 (HELP4U), or use SAMHSA's Behavioral Health Treatment Services Locator to get help.

References and Relevant Resources:

• Early Serious Mental Illness Treatment Locator

• National Survey on Drug Use and Health | SAMHSA

• Step by Step Guides to Finding Treatment for Drug Use Disorders If Your Adult Friend or Loved One Has a Problem with Drugs | National Institute on Drug Abuse (NIDA)

• Drug Use and Addiction | Medline Plus

• Understanding Drug Use and Addiction DrugFacts | NIDA

• Prescription Opioids DrugFacts | NIDA

• Learn About Methamphetamine | SAMHSA

• Learn About Marijuana Risks | SAMHSA

• Resources for Families Coping with Mental and Substance Use Disorders | SAMHSA

Community area substance abuse treatment center referrals include:

Alcohol/Drug Abuse Information Center - (602) 285-1064

Alcoholics Anonymous - www.aa.org - (480) 834-9033

TASC Inc - www.tasc-arizona.org - (480) 898-1849

National Council on Alcoholism & Drug Dependence - www.ncadd.org - (602) 264-6214

Valley Hope Alcohol and Drug Treatment Center -Chandler - www.valleyhope.com - (480) 899-3335

Stonewall Institute - www.stonewallinstitute.com - (602) 535-6468

Alcoholics Anonymous - www.aaphoenix.org - (602) 264-1341

Behavioral Systems Southwest Inc - (602) 273-6293

More Information regarding the health risks associated with drug and alcohol use can be found at: www.nida.nih.gov

Voter Registration Form

The following link will take you to the Arizona Voter Registration Form. By properly completing and submitting the form you can become eligible to vote in local, state and national elections.

https://azsos.gov/elections/voters/registering-vote